



Scott Kahn, President  
James McCray, Jr., Vice President  
Rita Semel  
Darshan Singh  
George Yamasaki, Jr.

Elizabeth LaBarre, Commission Secretary

**NOTICE OF CANCELED MEETING**

**HUMAN SERVICES COMMISSION**

NOTICE IS HEREBY GIVEN that the regular monthly meeting of the San Francisco Human Services Commission scheduled for Thursday, February 25, 2021 at 9:30a.m. has been canceled.

In its stead, the Commission will hold a special virtual meeting on Thursday, February 11, 2021 at 9:30a.m. by web- and tele-conference pursuant to the Governor's Executive Order N-29-20 and the Twelfth Supplement to Mayoral Proclamation Declaring the Existence of a Local Emergency.

During the Coronavirus Disease (COVID-19) emergency, the Department of Human Services' regular meeting room in the Born Auditorium at 170 Otis is closed. Commissioners and Department staff will convene remotely via Zoom weblink:

<https://sfhsa.zoom.us/j/93514762178?pwd=dzNjUExndWlXYkNLdUtibGE2K25vZz09>

Meeting ID: 935 1476 2178

Password: 009029

Or via phone dial (669) 219-2599 or toll-free (888) 475-4499, when prompted enter meeting ID 935 1476 2178 and password 009029.

The public is encouraged to submit comments in advance of the meeting in one of three ways: (1) email [elizabeth.labarre@sfgov.org](mailto:elizabeth.labarre@sfgov.org) (2) record a message on the Human Services Commission's dedicated phone line (415) 557-6540 (3) submit written comments by 5:00 pm the Wednesday before the meeting, mailed to 170 Otis, San Francisco, CA 94103.

A handwritten signature in black ink, appearing to read "Elizabeth LaBarre".

Elizabeth LaBarre, Commission Secretary

Posted: January 29, 2021

### VIRTUAL MEETINGS - BEST PRACTICES

- Join telephonically from a quiet location. Keep phone muted when not speaking. Join on the web with a headset plugged into the computer or select a quiet location if using the laptop/computer speakers/audio without a headset. Remain muted unless you are a meeting presenter, or the operator opens the call for public commentary.
- Speak slowly and clearly.
- Turn off any televisions or radios around you when not muted.
- Address the Commission as a whole, do not address individual Commissioners.
- A wired ethernet connection may provide faster speeds & a generally better, clearer experience than Wi-Fi.
- Switch to call-in audio: If your internet audio and video experience does not work, you can keep collaborating. Call in using the dial-in number to join via your cell phone or landline. If the primary phone number that is provided is temporarily unavailable, try calling again.
- For additional tips to ensure a successful tele- & web-conference, contact the Commission Secretary at (415) 557-6540.

### POLICY ON AUDIO RECORDING OF COMMISSION MEETINGS

As stipulated in the San Francisco Sunshine Ordinance, all Commission meetings are audio recorded in digital form. These audio recordings of open sessions are available for public access no later than 10 days after the commission meeting by contacting the Commission Secretary at (415) 557-6540.

### DISABILITY ACCESS

The Commission's meeting room, Ronald H. Born Auditorium, on the first floor at 170 Otis Street is currently closed due to the COVID-19 pandemic at the behest of the San Francisco Public Health Department.

### TRANSLATION SERVICES

Interpreters for languages other than English are available on request. Please contact the Commission office at (415) 557-6540 at least two business days before a meeting.

### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public.

Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724; Fax (415) 554-7854; e-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance may be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sf.gov](http://www.sf.gov).

### LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Section 2.100] to register and report lobbying activity. For more information about the Lobbyist

Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, SF 94102; (415) 252-3100; FAX (415) 252-3112; and web site [www.sfethics.org](http://www.sfethics.org).

#### ORAL PUBLIC COMMENT TO THE COMMISSION

Public comment will be taken on each item being considered by the Commission prior to the Commission's vote. Those wishing to speak are requested to enter the phone queue when appropriate/when prompted; providing the speaker's name is optional.

#### EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

Copies of explanatory documents are available through the Commission Secretary, (415) 557-6540, during normal business hours. They can be emailed, faxed or mailed to you upon request. They are also available on the Human Services Commission website:

<https://www.sfhsa.org/about/commissions-committees/human-services-commission>

#### SOUND-PRODUCING ELECTRONIC DEVICES PROHIBITED

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

#### IN COMPLIANCE WITH SENATE BILL 343'S AGENDA NOTICE REQUIREMENT

If any materials related to an item on this agenda have been distributed to the Human Services Commission after distribution of the agenda packet, those materials are available for public inspection in the Office of the Commission Secretary located at 170 Otis Street, 8<sup>th</sup> Floor.