



SAN FRANCISCO HUMAN SERVICES AGENCY  
**Department of Disability  
and Aging Services**

P.O. Box 7988  
San Francisco, CA  
94120-7988  
[www.SFHSA.org](http://www.SFHSA.org)

## MEETING NOTICE/AGENDA

Wednesday, March 3, 2021 Regular Meeting 10:00 AM Watch Live  
on SFGovTV Channel 26 and [www.sfgovtv.org](http://www.sfgovtv.org)

For Public Comment instructions, please see below.

Due to the COVID-19 health emergency, the DAS Commission regular Meeting Room (416) in City Hall is closed. Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Governor's Executive Order N-25-20 (March 12, 2020) as superseded by Order N-29-20 (March 17, 2020), this meeting will be held *exclusively* via teleconference participation of a quorum of Commission members in locations not open to the public. The purpose of the orders is to provide the safest environment for all persons consistent with San Francisco Department of Public Health Order of the Health Officer No. C19-07b and current public health recommendations, while allowing the public to observe and address the Commission.



**London Breed**  
Mayor

**Shireen McSpadden**  
Executive Director

Members of the public are encouraged to participate remotely. If you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Bridget Badasow at [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org) by 5pm on Monday, March 1, 2021. Please see the information on the next page for remote meeting access.

DAS COMMISSIONERS:

Martha Knutzen, Commission President  
Janet Y. Spears, Commission Vice President  
Sascha Bittner, Commissioner  
Michelle Carrington, Commissioner  
Wanda Jung, Commissioner  
Nelson Lum, Commissioner  
Barbara Sklar, Commissioner

DAS Executive Director  
Shireen McSpadden

DAS Commission Secretary  
Bridget Badasow

WATCH LIVE ON SFGOVTV: [www.sfgovtv.org](http://www.sfgovtv.org)

To dial-in to the DAS Commission meeting or to make public comment please call:  
1-415-655-0001 Access Code: 187 759 7249 # and then # again.

Providing Public Comment:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press \*3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing \*3 again will remove you from the question queue.

The caller will have the standard three minutes to provide comment.

## **ACCESSIBLE MEETING POLICY**

The San Francisco Department of Disability and Aging Services Commission meeting will be held virtually due to the public health emergency.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Bridget Badasow at [bridget.badasow@sfgov.org](mailto:bridget.badasow@sfgov.org). Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at [www.sfhsa.org/das](http://www.sfhsa.org/das). Public comment will be taken on each item before or during consideration of the item.

## **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at [soft@sfgov.org](mailto:soft@sfgov.org).

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

## **LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS**

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, SF, CA 94102-6027 or the web site: [sfgov.org/ethics](http://sfgov.org/ethics)

## **ORDER OF BUSINESS**

1. CALL TO ORDER/President Knuzen
2. ROLL CALL/Commission Secretary
3. COMMUNICATIONS/Commission Secretary
4. APPROVAL OF THE FEBRUARY 3, 2021 MEETING MINUTES **ACTION**
  - Regular meeting
5. DIRECTOR’S REPORT/Executive Director Shireen McSpadden
6. DAS Employee of the Month. Executive Director Shireen McSpadden and the DAS Commission will honor Patrick Martinez from the Representative Payee Program under the DAS office of Public Guardian.
7. ADVISORY COUNCIL REPORT/President Diane Lawrence
8. JOINT LEGISLATIVE REPORT/Diane Lawrence
9. CASE REPORT/Daniel Gallagher
10. GENERAL PUBLIC COMMENT:

*AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE*

*MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.*

**11. OLD BUSINESS**

**12. NEW BUSINESS:**

- Review of the FY 2021-2022 Area Plan Update for the California Department of Aging (Staff: Executive Director Shireen McSpadden and Rose Johns will present this Item). **INFORMATIONAL ONLY**

**ITEM A & B ARE ACTION ITEMS AND REQUIRE A VOTE  
BY THE COMMISSION**

- A. Requesting authorization to enter into a new contract with JHM NEMT to provide transportation services for older adults and adults with disabilities for the period of April 1, 2021 to June 30, 2023; in the amount of \$205,150 plus a 10% contingency, for a total amount not to exceed \$225,665. (Staff: Mike Nguyen to present this item).

**PUBLIC COMMENT**

- B. Requesting authorization to enter into a new contract with California Extradition Services, LLC to provide transportation services for older adults and adults with disabilities for the period of April 1, 2021 to June 30, 2023; in the amount of \$120,000, plus a 10% contingency, for a total amount not to exceed \$132,000. (Staff: Mike Nguyen to present this item).

**PUBLIC COMMENT**

**13. ANNOUNCEMENTS**

**14. MOTION TO ADJOURN**