**SAN FRANCISCO
HUMAN SERVICES AGENCY**

Department of Benefits
and Family Support

Department of Disability
and Aging Services

Office of Early Care
and Education

P.O. Box 7988
San Francisco, CA
94120-7988
**www.SFHSA.org**

**London Breed**
Mayor

**Trent Rhorer**
Executive Director

# MEMORANDUM

| | |
|---|---|
| **TO:** | DISABILITY AND AGING SERVICES COMMISSION |
| **THROUGH:** | KELLY DEARMAN, EXECUTIVE DIRECTOR |
| **FROM:** | CINDY KAUFFMAN, DEPUTY DIRECTOR<br>ESPERANZA ZAPIEN, DIRECTOR OF CONTRACTS |
| **DATE:** | JUNE 1, 2022 |
| **SUBJECT:** | NEW GRANT: **CURRY SENIOR CENTER (NON-PROFIT)** FOR THE PROVISION OF TECHNOLOGY AND CONNECTIONS AT HOME SERVICES |
| **GRANT TERM:** | 07/01/2022 – 06/30/2027 |

**GRANT AMOUNT:**

| New | Contingency | Total |
|---|---|---|
| $2,000,000 | $200,000 | $2,200,000 |

**ANNUAL AMOUNT:**

| FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 |
|---|---|---|---|---|
| $400,000 | $400,000 | $400,000 | $400,000 | $400,000 |

**FUNDING PERCENTAGE:**

| County | State | Federal | Contingency | Total |
|---|---|---|---|---|
| $2,000,000<br>100% | | | $200,000 | $2,200,000<br>100% |

The Department of Disability and Aging Services (DAS) requests authorization to enter into a new grant agreement with Curry Senior Center for the period of July 1, 2022 through June 30, 2027, in the amount of $2,000,000, plus a 10% contingency for a total amount not to exceed $2,200,000. The purpose of this grant is to deliver a community-based program for older adults and adults with disabilities living in the City and County of San Francisco that provides long-term access to technology devices, technology instruction, and health coaching. The program enables consumers to acquire skills and information that are beneficial to their health and well-being.

**Background**

As a result of the Dignity Fund Community Needs Assessment in 2017, the Department of Disability and Aging Services allocated funding for a program that blends technology, health, and socialization to meet the needs of older adults and adults with disabilities with limited or no access to technology and who are socially isolated or at heightened risk of social isolation. By providing this target population with technology devices, instruction, and

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supportive services, the program supports their well-being and independence and helps to mitigate the digital divide.

Curry Senior Center competitively bid to provide the Technology and Connections at Home program and has been providing its services since 2018. Since its inception, the program has effectively engaged older adults and adults with disabilities who are socially isolated or at heightened risk of isolation. Program participants report a decrease in feelings of loneliness, improved technology skills coupled with increased technology use, better self-efficacy with respect to health management, and an increase in daily walking.

**Services to be Provided**

The grantee will provide the following services to older adults and adults with disabilities living in the City and County of San Francisco who are isolated or at heightened risk of isolation:

Technology Device and Internet Connectivity – Secure tablet computers and/or other technology devices for issuance on a loan-to-own basis to participants enrolled in the program. Also ensure that each participant assigned a tablet computer or other technology device has access to reliable and affordable internet connectivity (e.g. low-income internet access programs) during their enrollment term.

Technical Support – Troubleshoot and resolve technical issues related to the program, tablet computer, technology device, and/or software applications, including maintenance and updates of software, operating system, applications, etc.

Consumer Training – Offer training that is intended to support their self-sufficiency in using technology, increase opportunity for social engagement, aid in reducing social isolation, and strengthen the participants' ability to manage their health through the use of technology.

Health Coaching – Offer one-on-one support and education about behaviors that promote wellness and may include, but not limited to, how to use technology devices to help manage the participant's health, how to use the internet to access reliable source of health information, developing and implementing strategies to improve health, etc. Health coaching sessions are in person, over the phone, or virtually.

**Selection**

Grantee was selected through Request for Proposal (RFP) # 990, which was issued in February 2022.

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**Funding**

Funding for this grant is provided through County General Funds.

**ATTACHMENTS**

Appendix A, Scope of Services
Appendix B, Budget
Appendix F, Site Chart

<p align="center">**Appendix A – Services to Be Provided**</p>

<p align="center">**Curry Senior Center**</p>

<p align="center">**Technology and Connections at Home**</p>

<p align="center">July 1, 2022 – June 30, 2027</p>

## I.     Purpose of Grant

The purpose of this grant is to provide programming to older adults and adults with disabilities with the goal of reducing isolation and supporting self-management of health through the use of technology. The Technology and Connections at Home program provides long-term access to technology devices, technology instruction, and health coaching that will enable individuals to acquire skills and information that are beneficial in supporting their health and well-being.

## II.     Definitions

| | |
|---|---|
| Adult with a Disability | A person 18 years of age or older living with a disability. |
| At Risk of Institutionalization | To be considered at risk of institutionalization, a person must have, at a minimum, one of the following:<br>1) functional impairment in a minimum of two Activities of Daily Living (ADL): eating, dressing, transfer, bathing, toileting, and grooming; or<br>2) a medical condition to the extent requiring the level of care that would be provided in a nursing facility; or<br>3) be unable to manage his/her own affairs due to emotional and/or cognitive impairment, evidenced by functional impairment in a minimum of three Instrumental Activities of Daily Living (IADLs): preparing meals, managing money, shopping for groceries or personal items, performing housework, using a telephone. |
| CA GetCare | A web-based application that provides specific functionalities for contracted agencies to use to perform consumer intake/assessment/enrollment, record service objectives, run reports, etc. |
| CARBON | Contracts Administration, Reporting and Billing On Line System |
| City | City and County of San Francisco, a municipal corporation |
| Communities of Color | An inclusive term and unifying term for persons who do not identify as White, who have been historically and systemically disadvantaged by institutionalized and interpersonal racism. |
| Consumer Training | Includes weekly group instruction that follow a yearlong weekly curriculum on technology literacy and one-on-one tutoring that will enhance and support the curriculum. |
| DAS | Department of Disability and Aging Services |
| Disability | A condition or combination of conditions that is attributable to a mental, cognitive or physical impairment, including hearing and visual impairments, that results in substantial functional limitations in one (1) or more of the following areas of major life activity: a) Self-care: activities of daily living (ADL), and instrumental activities of daily living (IADL); b) |

| | Capacity for independent living and self-direction; c) Cognitive functioning, and emotional adjustment. |
|---|---|
| Enrollment Term | One year of enrollment in the Technology and Connections at Home program. |
| Grantee | Curry Senior Center |
| Health Coaching | One-on-one support and education provided by a Health Educator about behaviors that promote wellness and may include, but are not limited to, how to use technology devices to help manage health, how to use the internet to access reliable sources of health information, developing and implementing strategies to improve health, etc. |
| Health Educator | An individual with a Certified Health Education Specialist (CHES) credential and/or college degree in a health related field. |
| HSA | Human Services Agency of the City and County of San Francisco |
| LGBTQ+ | An acronym/term used to refer to persons who self-identify as non - heterosexual and/or whose gender identity does not correspond to their birth sex. This includes, but is not limited to, lesbian, gay, bisexual, transgender, genderqueer, and gender non-binary. |
| Limited English-Speaking Proficiency | Any person who does not speak English well or is otherwise unable to communicate effectively in English because English is not the person's primary language. |
| Low Income | Having income at or below 300% of the federal poverty line defined by the federal Bureau of the Census and published annually by the U.S. Department of Health and Human Services. This is only to be used by consumers to self-identify their income status, not to be used as a means test to qualify for the program. |
| Maintenance Program | Monthly group gatherings hosted by the grantee that are available to participants who have successfully completed the enrollment term of program. |
| OCM | Office of Contracts Management of the Human Services Agency |
| OCP | Office of Community Partnerships |
| Older Adult | Person who is 60 years or older, used interchangeably with senior. |
| Peer Mentor | A person enrolled in the maintenance program and trained by the grantee to provide supplemental technical support to individuals actively enrolled in the program. |
| Senior | Person who is 60 years or older, used interchangeably with older adult. |
| Socially Isolated | Having few social relationships and few people to interact with regularly. |
| SOGI | Sexual Orientation and Gender Identity; Ordinance No. 159-16 amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (Chapter 104, Sections 104.1 through 104.9). |

| Technical Support | Assistance provided to participants to troubleshoot and/or resolve a technical issue related to the program, technology device, and/or software applications. |
|---|---|

## III.  Target Population

The target population is older adults and adults with disabilities who are socially isolated, at heightened risk of social isolation, and/or homebound. Services are designed to engage one or more of the following target populations, which have been identified as demonstrating the greatest economic and social need:

- Persons with low income

- Persons who are socially isolated

- Persons with limited English-speaking proficiency

- Persons from communities of color

- Persons who Identify as LGBTQ+

- Persons at risk of institutionalization

## IV.  Eligibility for Services

To be eligible for services, individuals must be:

1) An older adult aged 60 years or older *or*

2) An adult with a disability aged 18-59 years old *and*

3) A resident of San Francisco

## V.  Location and Time of Services

The program is available to eligible individuals throughout San Francisco. See Site Chart for program locations and time of services.

## VI.  Description of Services

Technology Device and Internet Connectivity

- Grantee will secure tablet computers and/or other technology devices for issuance on a loan-to-own basis to participants enrolled in the program. Participants must successfully comply with the program's policy for device issuance, including active participation in the program. Active participation is defined as attendance in consumer training at least once per month or engagement in health coaching at least once per month.

- Grantee will keep records for all tablet computers and/or other technology devices purchased and assigned to consumers. The records will include make and model of device, the device's unique identification number, date of purchase, purchase price, date of issuance, and if applicable, the return date.

- Each assigned tablet computer or other technology device will be equipped with necessary software and applications that will promote social engagement and self-management of health, and support the outcome objectives defined in this scope of services.

- Grantee will ensure that each participant assigned a tablet computer or other technology device has access to reliable and affordable internet connectivity (e.g. low-income internet access programs) during their enrollment term. Grantee will arrange and subsidize home internet access for participants who do not have home internet access at their time of enrollment, or for participants who lose it anytime during their enrollment term. Subsidy of home internet access is up to an amount that matches the cost of low-income internet access programs available to participants. The provision of home internet access is only during the participants' enrollment term and is contingent upon their active participation in the program.

## Technical Support

- Grantee will provide technical support to participants to troubleshoot and resolve technical issues related to the program, tablet computer, technology device, and/or software applications, including maintenance and updates of software, operating system, applications, etc.

- Grantee will ensure that technical support is easily accessible and will accommodate the participants' needs. The individual or team providing the technical support must be familiar with the operation of all issued devices, their software and applications, internet connectivity, and other tech-related issues to the extent that they are able to resolve the issues that the participants are experiencing.

## Consumer Training

- Grantee will offer consumer training to all enrolled participants that is intended to support their self-sufficiency in using technology, increase opportunity for social engagement, aid in reducing social isolation, and strengthen their ability to manage their health through the use of technology.

- Consumer training will include a defined curriculum that instructs participants on the capabilities of the assigned devices, any applications made available on the assigned devices, and instruction on the use of the assigned devices and its applications. It will also include curriculum that exposes participants to software applications and resources on the internet that can have a positive impact on reducing isolation, encourage social engagement, and support self-management of health.

- Consumer training will be provided through weekly group classes for the 12-month enrollment term, requiring participants to attend at least one class a month. One-on-one tutoring will also be available in-person by appointment, through remote phone-based or video call-based sessions.

- Consumer training will be conducted by an individual or team that has great understanding and familiarity with the devices, its software, any installed applications, navigation of the internet, and is knowledgeable in the consumer training topics being presented.

## Health Coaching

- Grantee will offer health coaching to individuals enrolled in the program. Health coaching is one-on-one support and education about behaviors that promote wellness and may include, but not limited to, how to use technology devices to help manage the consumer's health, how to use the internet to access reliable sources of health information, developing and implementing strategies to improve health, etc. Health coaching sessions will be in person, over the phone, or virtually.

- Health coaching will be conducted by a Health Educator who is certified and/or has a college degree in a health related field.

## Outreach

- Grantee will conduct program outreach to the target population. Program outreach may include activities such as disseminating promotional materials about the program at community meetings and

other group settings, or special events/fairs, announcements, electronic bulletins, and other mass media.

Evaluation

- The technology device, technical support, and consumer training delivered through this program are intended to have a positive effect on the participants' quality of life as it pertains to social isolation and self-management of health. As a result, Grantee will measure and demonstrate the impact of the program in the areas defined under Outcome Objectives.

- Grantee will administer quantitative assessment tools to participants at the start of their enrollment, at the end of their enrollment term, and at the end of the Maintenance Program (if applicable). The assessment tools will include the Technology Skills Survey, UCLA Loneliness Scale, Health Status Survey, and Fitbit Survey. Qualitative assessment tools are subject to DAS approval and must capture the necessary data to report on the defined Outcome Objectives.

Maintenance Program

- After completion of a 12-month enrollment term, participants are able to continue participating in the program for another year through the Maintenance Program. Consumer training classes for participants on the Maintenance Program will be available weekly, both in-person and virtually.

## VII. Service Objectives

On an annual basis, grantee will meet the following Services Objectives:

a) Serve at least **95** unduplicated consumers (UDC) in the program and enroll **36** new unduplicated consumers annually.

b) A minimum of **75%** of unduplicated consumers enrolled in the program will remain active for the entire enrollment term.

c) Provide **1,560** hours of technical support.

d) Consumer loss and/or damage of tablet computers and/or other technology device(s) assigned will be no more than **10%** of the total number assigned annually.

e) Provide **1,080** hours of consumer training (840 hours of group training and 240 hours of one-on-one training).

f) Provide **288** hours of health coaching.

g) Provide **480** hours of outreach.

## VIII. Outcome Objectives

On an annual basis, grantee will meet the following Outcome Objectives:

a) At least **65%** of unduplicated consumers enrolled in the program for the entire enrollment term and have been identified as lonely will report a decrease in isolation/loneliness or an improvement in their quality of life as evidenced the by a pre- and post- quantitative assessment tool.

b) At least **65%** of unduplicated consumers enrolled in the program for the entire enrollment term will report an increase in self-sufficiency in the use of technology.*

c) At least **65%** of unduplicated consumers enrolled in the program for the entire enrollment term will report that program participation strengthened their ability to manage their health.*

d)   At least **85%** of unduplicated consumers enrolled in the program rate the services as good or excellent.*

*Based on an annual consumer satisfaction survey approved by DAS and a response rate of at least 75%.

## IX.     Reporting and Other Requirements

1.   Grantee will enroll eligible participants into the program by entering required consumer information using a DAS approved intake form into CA GetCare in a timely basis.

2.   Grantee will enter into the CA GetCare Service Units section all the units of service defined in Section VII by the 5$^{th}$ working day of the month for the preceding month.

3.   Grantee will enter in CARBON the annual Outcome Objective metrics as defined in Section VIII by the 15$^{th}$ of the month following the end of the program year.

4.   Grantee will issue a fiscal closeout report at the end of the fiscal year. The report is due to HSA no later than July 31$^{st}$ each grant year and must be submitted in CARBON.

5.   Grantee will develop and deliver an annual summary report of SOGI data collected in each grant year as requested by HSA. The due date for submitting the bi-annual summary reports are January 10$^{th}$ (June – December data) and July 10$^{th}$ (January – June data) each grant year.

6.   Grantee will provide an annual consumer satisfaction survey report to DAS by March 15$^{th}$ of each grant year or a mutually agreed upon date between DAS and the grantee.

7.   Program staff are required to complete an Elder Abuse Mandated Reporter and a Security Awareness training annually. Grantee must provide proof of completion of these trainings.

8.   Grantee will develop and deliver ad hoc reports as requested by HSA, DAS, and/or OCP.

9.   Grantee must be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules to the extent possible.

10.  Grantee must develop a manual of policies and procedures for all aspects of the program, including a grievance policy and project income policy that are consistent with DAS OCP policy memorandum.

11.  For assistance with reporting requirements or submission of reports, please contact:

Fanny Lapitan                                    Ella Lee
Program Manager                                  Contract Manager
Office of Community Partnerships                 Office of Contract Management
fanny.lapitan@sfgov.org                          ella.lee@sfgov.org

## X.      Monitoring Activities

A.  Program Monitoring: Program monitoring will include review of program operations, reporting, and outcomes for compliance to specific program standards and requirements. This includes, but not limited to, the following: Participant records (physical and electronic), client eligibility and targeted mandates, documentation in CA GetCare and/or CARBON, service logs for units of services, sign-in sheets for consumer participation, hours of operations, time studies (if applicable), organizational charts, list of governing board members, evidence of provision of staff training on the topics of Elder Abuse Mandated Reporter and Security Awareness, program staff qualifications, staffing levels and types, written policies and procedures of all aspects of the program, project income policy, grievance procedures, outreach materials, activity calendars, results of annual satisfaction surveys, progress towards service and outcome objectives, and accessibility and safety of facilities.

B.  <u>Fiscal Monitoring</u>: Fiscal monitoring will include review of the Grantee's organizational budget, the general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, and MOUs, and the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

## HUMAN SERVICES AGENCY BUDGET SUMMARY
## BY PROGRAM

| Name | Term |
|---|---|
| Curry Senior Center | Jul 2022 - Jun 2027 |

(Check One)　　New __X__　　Renewal ____　　Modification ____

If modification, Effective Date of Mod. ____　No. of Mod. ____

**Program: Technology at Home**

Budget Reference Page No.(s)

| Program Term | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | Total |
|---|---|---|---|---|---|---|
| **DAS Expenditures** | | | | | | |
| Salaries & Benefits | $209,490 | $209,490 | $209,490 | $209,490 | $209,490 | $1,047,450 |
| Operating Expenses | $62,549 | $64,289 | $64,289 | $64,289 | $64,289 | $319,705 |
| Capital Expenditure | $12,029 | $10,029 | $10,029 | $10,029 | $10,029 | $52,145 |
| Sub-Contractor Expenditure | $66,305 | $66,305 | $66,305 | $66,305 | $66,305 | $331,525 |
| **Subtotal** | $350,373 | $350,113 | $350,113 | $350,113 | $350,113 | $1,750,825 |
| Salaries & Benefits and Operating Expenses eligible for indirect cost | $272,039 | $273,779 | $273,779 | $273,779 | $273,779 | |
| Subcontractor Expenditure eligible for indirect cost (First $25,000 of each subcontract for each fiscal year of the contract) | $58,805 | $58,805 | $58,805 | $58,805 | $58,805 | |
| Indirect Percentage (%) | 15.00% | 15.00% | 15.00% | 15.00% | 15.00% | 15.00% |
| Indirect Cost | $49,627 | $49,887 | $49,887 | $49,887 | $49,887 | $249,175 |
| **Total DAS Expenditures** | $400,000 | $400,000 | $400,000 | $400,000 | $400,000 | $2,000,000 |
| **DAS Revenues** | | | | | | |
| General Fund | $400,000 | $400,000 | $400,000 | $400,000 | $400,000 | $2,000,000 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| **Total DAS Revenue** | $400,000 | $400,000 | $400,000 | $400,000 | $400,000 | $2,000,000 |
| | | | | | | |
| Full Time Equivalent (FTE) | | | | | | |

| Prepared by: | Telephone No.: | Date: 5/12/22 |
|---|---|---|

HSA-CO Review Signature: _____

**HSA #1**　　　　　　　　　　　　　　　　　　　　　　　　　　　　　**10/25/2016**

## Salaries & Benefits Detail

| DAS Salary | Agency Totals | | DAS Program | | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | Total |
|---|---|---|---|---|---|---|---|---|---|---|
| | Annual Full Time Salary for FTE | Total FTE | % FTE funded by HSA (Max 100%) | Adjusted FTE | Budget | Budget | Budget | Budget | Budget | Budget |
| Wellness program manager | $94,130 | 0.13 | 100.00% | 0.13 | $12,237 | $12,237 | $12,237 | $12,237 | $12,237 | $61,185 |
| Technology program manager | $70,338 | 0.50 | 100.00% | 0.50 | $35,169 | $35,169 | $35,169 | $35,169 | $35,169 | $175,845 |
| Program coordinator | $68,000 | 1.00 | 100.00% | 1.00 | $68,000 | $68,000 | $68,000 | $68,000 | $68,000 | $340,000 |
| Health educator- Spanish | $58,960 | 0.15 | 100.00% | 0.15 | $8,844 | $8,844 | $8,844 | $8,844 | $8,844 | $44,220 |
| Health educator- Russian | $57,040 | 0.37 | 100.00% | 0.37 | $21,105 | $21,105 | $21,105 | $21,105 | $21,105 | $105,525 |
| Health educator- Chinese | $51,220 | 0.37 | 100.00% | 0.37 | $18,951 | $18,951 | $18,951 | $18,951 | $18,951 | $94,755 |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| Totals | $399,688 | 2.52 | 600.00% | 2.52 | $164,306 | $164,306 | $164,306 | $164,306 | $164,306 | $821,530 |
| | | | | | | | | | | |
| Fringe Benefits Rate | 27.50% | | | | | | | | | |
| Employee Fringe Benefits | $109,914 | | | | $45,184 | $45,184 | $45,184 | $45,184 | $45,184 | $225,920 |
| | | | | | | | | | | |
| Total DAS Salaries and Benefits | $509,602 | | | | $209,490 | $209,490 | $209,490 | $209,490 | $209,490 | $1,047,450 |
| | | | | | | | | | | |
| HSA #2 | | | | | | | | | | 10/25/2016 |

## Operating Expense Detail

| Term | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | Total |
|---|---|---|---|---|---|---|
| **DAS Operating Expenses** | | | | | | |
| Expenditure Category | | | | | | |
| Rental of Property | $9,000 | $9,000 | $9,000 | $9,000 | $9,000 | $45,000 |
| Utilities (Elec, Water, Gas, Phone, Garbage) | $6,000 | $6,000 | $6,500 | $6,500 | $6,500 | $31,500 |
| Office Supplies, Postage | $3,000 | $3,500 | $3,049 | $3,049 | $3,049 | $15,647 |
| Building Maintenance Supplies and Repair | $5,500 | $6,000 | $6,000 | $6,000 | $6,000 | $29,500 |
| Printing and Reproduction | | | | | | |
| Insurance | $5,409 | $6,000 | $6,000 | $6,000 | $6,000 | $29,409 |
| Staff Training | $300 | $500 | $500 | $500 | $500 | $2,300 |
| Staff Travel-(Local & Out of Town) | $300 | $500 | $500 | $500 | $500 | $2,300 |
| Rental of Equipment | | | | | | |
| | | | | | | |
| Consultant | | | | | | |
| Program evaluator | $7,000 | $7,000 | $7,200 | $7,200 | $7,200 | $35,600 |
| Computer support | $6,240 | $6,240 | $6,240 | $6,240 | $6,240 | $31,200 |
| Video production | $5,000 | $5,000 | $5,000 | $5,000 | $5,000 | $25,000 |
| | | | | | | |
| Other | | | | | | |
| Program Supplies | $6,000 | $6,249 | $6,000 | $6,000 | $6,000 | $30,249 |
| Payroll fees | $500 | $500 | $500 | $500 | $500 | $2,500 |
| Recruitment | $800 | $300 | $300 | $300 | $300 | $2,000 |
| WIFI charges | $500 | $500 | $500 | $500 | $500 | $2,500 |
| WIFI charges- training location | $6,000 | $6,000 | $6,000 | $6,000 | $6,000 | $30,000 |
| Client transportation (UBER) | $1,000 | $1,000 | $1,000 | $1,000 | $1,000 | $5,000 |
| | | | | | | |
| **Total DAS Operating Expenses** | $62,549 | $64,289 | $64,289 | $64,289 | $64,289 | $319,705 |

**HSA #3**                                                               **10/25/2016**

## Capital Expenditure Detail

| | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | Total |
|---|---|---|---|---|---|---|
| **DAS Capital Expenditure** | | | | | | |
| Equipment (Qty) | | | | | | |
| Client equipments (New and Replacement iPads, Updated Fitbits/ bands/ chargers, Wireless Scales, Protective case stand, cross shoulder bag, AAA batteries, Stylus, Peripherals (chargers/ cables), accessibility supplies) | $9,529 | $9,529 | $9,529 | $9,529 | $9,529 | $47,645 |
| Staff equipments (Laptop, iPad and other equipment for new hire Project Coordinator, Health Educators, updated Fitbits) | $2,500 | $500 | $500 | $500 | $500 | $4,500 |
| | | | | | | |
| Total Equipment Cost | $12,029 | $10,029 | $10,029 | $10,029 | $10,029 | $52,145 |
| Remodeling | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| Total Remodeling Cost | | | | | | |
| | | | | | | |
| **Total DAS Capital Expenditure** | $12,029 | $10,029 | $10,029 | $10,029 | $10,029 | $52,145 |

**HSA #4**          **10/25/2016**

| Program: Technology at Home (Same as Line 11 on HSA #1) | | | | | Appendix B, Page 5 Document Date: June 2022 |
|---|---|---|---|---|---|

### Sub-contractor Expenditure Detail

| | FY 22/23 | FY 23/24 | FY 24/25 | FY 25/26 | FY 26/27 | Total |
|---|---|---|---|---|---|---|
| **DAS Sub-Contractor Expenditure** | | | | | | |
| Community Technology Network | $15,000 | $15,000 | $15,000 | $15,000 | $15,000 | $75,000 |
| Professional Computer Support | $18,805 | $18,805 | $18,805 | $18,805 | $18,805 | $94,025 |
| SF. Community Clinic Consortium | $32,500 | $32,500 | $32,500 | $32,500 | $32,500 | $162,500 |
| | | | | | | |
| | | | | | | |
| **Total DAS Sub-Contractor Expenditure** | $66,305 | $66,305 | $66,305 | $66,305 | $66,305 | $331,525 |

**HSA #4**                                                                                           **10/25/2016**

Human Services Agency, Department of Disability and Aging Services, Office of Community Partnerships

**AGENCY**: Curry Senior Center                                    FISCAL YEAR: 7/1/22 to 6/30/23

**CONTRACT**: Technology and Connections At Home

**DIRECTOR**: David Knego, MSW - Executive Director                     PHONE NO.: 415-292-1087

| **SITES:** Name of Site | **Curry Senior Center** | **Curry Drop In Center** | **San Francisco Senior Center** | **Saint Francis Living Room** |
|---|---|---|---|---|
| **Address and Zip** | 315 Turk Street, San Francisco, CA 94102 | 333 Turk Street, 2nd Floor San Francisco, CA 94102 | 481 O'Farrell St. San Francisco, CA 94102 | 350 Golden Gate Ave, San Francisco, CA 94102 |
| **Phone Number** | 415-920-1351 | 415-920-1351 | 415-771-7950 | 415-946-1413 |
| **Fax Number** | 415-885-2344 | 415-885-2344 | N/A | N/A |
| **Neighborhood** | Tenderloin | Tenderloin | Tenderloin | Tenderloin |
| **Muni Line #s** | 5, 19, 31, 27, F, N, S, T, M | 5, 19, 31, 27, F, N, S, T, M | 19, 31, 27, F, N, S, T, M | 5, 19, 31, 27, F, N, S, T, M |
| **Person in Charge** | Angela Di Martino | Angela Di Martino | Angela Di Martino | Angela Di Martino |
| **Site Manager** | Angela Di Martino | Rashaad Bess | Susan Razvaliaeff | Jonathan Lowell |
| **Programs Offered at Site** | Tech tutoring, Onsite Tech Support, special events | Technology training classes | Technology training classes | Technology training classes |
| **Days Open** | _x_ Mon  _x_ Tues<br>_x_ Wed  _x_ Thur<br>_x_ Fri  _x_ Sat<br>___ Sun | _x_ Mon  _x_ Tues<br>_x_ Wed  _x_ Thur<br>_x_ Fri  _x_ Sat<br>___ Sun | _x_ Mon  _x_ Tues<br>_x_ Wed  _x_ Thur<br>_x_ Fri  _x_ Sat<br>_x_ Sun | _x_ Mon  _x_ Tues<br>_x_ Wed  _x_ Thur<br>_x_ Fri  ___ Sat<br>___ Sun |
| **Hours Open** | 9am to 4pm (M-F), 9am to 1:30pm (Sat) | 9am to 4pm (M-F), 9am to 1:30pm (Sat) | 9am to 4pm (M-Thu), 9am to 3:30pm (Fri), 10am to 1:30pm (Sat & Sun) | 8:30am to 12:00pm (M, T), 8:30am to 2:30pm (W, F), 8:30am to 12:00pm (Th) |

| | | | | |
|---|---|---|---|---|
| **Hours of <u>scheduled</u> programming** | Tutoring every Friday from 2pm to 4pm, onsite tech support is appointment- based | Tech classes every Monday at 2pm | 2nd and 4th Monday of the month at 10am | TBD (currently under renovation) |
| **Total number of service days in FY** | 301 | 301 | 354 | 249 |
| **Days closed** | New Year's Day<br>Martin Luther King, Jr. Day<br>Washington's Birthday<br>Memorial Day<br>Juneteenth<br>Independence Day<br>Labor Day<br>Columbus Day<br>Veterans Day<br>Thanksgiving Day (and Friday after)<br>Christmas Day | New Year's Day<br>Martin Luther King, Jr. Day<br>Washington's Birthday<br>Memorial Day<br>Juneteenth<br>Independence Day<br>Labor Day<br>Columbus Day<br>Veterans Day<br>Thanksgiving Day (and Friday after)<br>Christmas Day | New Year's Day<br>Martin Luther King, Jr. Day<br>Washington's Birthday<br>Memorial Day<br>Juneteenth<br>Independence Day<br>Labor Day<br>Columbus Day<br>Veterans Day<br>Thanksgiving Day (and Friday after)<br>Christmas Day | New Year's Day<br>Martin Luther King, Jr. Day<br>Washington's Birthday<br>Memorial Day<br>Juneteenth<br>Independence Day<br>Labor Day<br>Columbus Day<br>Veterans Day<br>Thanksgiving Day (and Friday after)<br>Christmas Day |
| **ADA Accessible** | __x__ Yes _____ No | __x__ Yes _____ No | __x__ Yes _____ No | __x__ Yes _____ No |