



**SAN FRANCISCO
HUMAN SERVICES AGENCY**

Department of Benefits
and Family Support

Department of Disability
and Aging Services

Office of Early Care
and Education

P.O. Box 7988
San Francisco, CA
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MEMORANDUM

TO: DISABILITY AND AGING SERVICES COMMISSION

THROUGH: KELLY DEARMAN, EXECUTIVE DIRECTOR

FROM: CINDY KAUFFMAN, DEPUTY DIRECTOR
ESPERANZA ZAPIEN, DIRECTOR OF CONTRACTS

DATE: AUGUST 3, 2022

SUBJECT: NEW GRANT: **SAN FRANCISCO-MARIN FOOD BANK (NON-PROFIT) TO PROVIDE FOOD ASSISTANCE PROGRAM**

DS
EE

GRANT TERM: 7/1/2022 – 6/30/2025

GRANT AMOUNT:	New	Contingency	Total
	\$7,822,725	\$782,273	\$8,604,998

ANNUAL AMOUNT	FY22/23	FY23/24	FY24/25
	\$2,607,575	\$2,607,575	\$2,607,575



London Breed
Mayor

Trent Rhorer
Executive Director

Funding Source	<u>County</u>	<u>State</u>	<u>Federal</u>	<u>Contingency</u>	<u>Total</u>
FUNDING:	\$7,822,725			\$782,273	\$8,604,998
PERCENTAGE:	100%				100%

The Department of Disability and Aging Services (DAS) requests authorization to enter into a grant with San Francisco-Marin Food Bank for the period of July 1, 2022 through June 30, 2025, in an amount of \$7,822,725, plus a 10% contingency for a total amount not to exceed \$8,604,998. The purpose of the grant is to provide a food assistance program for older adults and adults with disabilities who have difficulty purchasing enough food to meet their daily nutritional needs.

Background

The Department of Disability and Aging Services (DAS) funds an array of nutrition support in the community for older adults and adults with disabilities that provide access to healthy groceries, prepared meals, and complementary supportive services, such as nutrition education and nutritional counseling.

Sound nutrition for older adults and adults with disabilities living in the community is an important factor in maintaining good health. DAS consumers experience food insecurity at higher rates than the general population. Food insecurity can contribute to malnutrition, poor health status, and negative health events, which is why it is vital to mitigate it. The provision of nutrition support in the community through a well-balanced meal or a supplemental bag of groceries filled with fresh vegetables, fruit, whole grains, and lean protein assists older adults and adults with disabilities in gaining access to affordable and nourishing food support.

The department's food assistance program provides consumers who are able to prepare meals at home with supplemental bags of healthy groceries at designated food pantry sites and when needed, through home delivered grocery (HDG) partners.

Services to be Provided

Procure all food necessary to provide supplemental bags/boxes of groceries at no cost to older adults and adults with disabilities eligible to participate in the food assistance program and to DAS designated HDG partners for distribution to their program participants. The grantee will provide the supplemental bags/boxes of food to DAS HDG partners at no cost. The grantee is also responsible to facilitate the distribution of supplemental bags/boxes of groceries to eligible program participants at pantry sites and community-based organization sites, as well as to DAS designated HDG partners who will deliver to eligible program participants.

Selection

Grantee was selected through Request for Proposals #1023, which was competitively bid in May 2022.

Funding

Funding for this grant is provided through County General Funds.

ATTACHMENTS

Appendix A

Appendix B

APPENDIX A–SERVICES TO BE PROVIDED
San Francisco-Marin Food Bank
Food Assistance Program

July 1, 2022 to June 30, 2025

I. Purpose

The purpose of this grant is to provide a food assistance program for older adults and adults with disabilities who have difficulty purchasing enough food to meet their daily nutritional needs. Through the food assistance program, eligible consumers will have access to healthy foods at no cost. The food assistance program enhances the nutrition safety net for older adults and people with disabilities living in San Francisco and mitigates the risk of food insecurity, malnutrition, and negative health outcomes associated with inadequate nutrition.

II. Definitions

Grantee	San Francisco Marin Food Bank (SFMFB)
Adult with a Disability	Person 18 years of age or older living with a disability
At Risk of Institutionalization	To be considered at risk of institutionalization, a person must have, at a minimum, one of the following: 1) functional impairment in a minimum of two Activities of Daily Living (ADL): eating, dressing, transfer, bathing, toileting, and grooming; or 2) or a medical condition to the extent requiring the level of care that would be provided in a nursing facility; or 3) be unable to manage his/her own affairs due to emotional and/or cognitive impairment, evidenced by functional impairment in a minimum of three Instrumental Activities of Daily Living (IADLs): preparing meals, managing money, shopping for groceries or personal items, performing housework, using a telephone.
CA-GetCare	A web-based application that provides specific functionalities for contracted agencies to use to perform consumer intake/assessment/enrollment, record service objectives, run reports, etc.
CARBON	Contracts Administration, Reporting and Billing On Line System
City	City and County of San Francisco, a municipal corporation.
CRFC	California Retail Food Code, which is a uniform statewide health and sanitation standard for food facilities. (Sec. 113700 et seq., California Health and Safety Code)
Communities of Color	An inclusive term and unifying term for persons who do not identify as White, who have been historically and systemically disadvantaged by institutionalized and interpersonal racism.
DAS	Department of Disability and Aging Services

DAS home delivered grocery (HDG) partner	A community organization funded by DAS to deliver supplemental bags/boxes of food to eligible consumers. DAS's food assistance program is the supply source for the supplemental bags/boxes of food.
DGA/Dietary Guidelines for Americans	Evidence-based food and beverage recommendations for Americans ages two (2) and older that aim to promote health, prevent chronic disease, and help people reach and maintain a healthy weight. Published jointly every 5 years by the U.S. Department of Health and Human Services (HHS) and the U.S. Department of Agriculture (USDA).
Disability	Mental, cognitive and/or physical impairments, including hearing and visual impairments, that result in substantial functional limitations in one (1) or more of the following areas of major life activity: self-care, receptive and expressive language, learning, mobility, and self-direction, capacity for independent living, economic self-sufficiency, cognitive functioning, and emotional adjustment. (CCR Title 22 Sec. 7630)
Food Assistance Program	A DAS nutrition program that provides supplemental bags/boxes of food at no cost to eligible older adults and adults with disabilities
Food Pantry	A physical site located in the City where eligible consumers can receive supplemental bags/boxes of food at no cost.
Food Security Screening	A screening used to determine if an individual is experiencing food insecurity. It consists of two components: (1) a 2- Item questionnaire that is a validated shortened version of the USDA's Household Food Security Survey Module designed to assess an individual's food security and (2) food program utilization questionnaire.
Home-Delivered Groceries Program/ HDG Program	The procurement, preparation, transporting, and delivery of groceries to eligible consumers. Home-delivered groceries services also include initial and annual consumer edibility review, outreach, and nutrition and food security screening.
LGBTQ+	An acronym/term used to refer to persons who self-identify as non - heterosexual and/or whose gender identity does not correspond to their birth sex. This includes, but is not limited to, lesbian, gay, bisexual, transgender, genderqueer, and gender non-binary.
Limited English-Speaking Proficiency	Any person who does not speak English well or is otherwise unable to communicate effectively in English because English is not the person's primary language.
Low Income	Having income at or below 200% of the federal poverty line as defined by the federal Bureau of the Census and published annually by the U.S. Department of Health and Human Services. Eligibility for program enrollment and participation is not means tested. Consumers self-report income status.
OCM	Office of Contract Management, Human Services Agency.
OCP	Office of Community Partnerships
Older Adult	Person who is 60 years or older, used interchangeably with "senior"

Proxy	A person designated by the consumer enrolled in HDG services who picks-up the supplemental bag of groceries from the grantee on the consumer’s behalf and delivers it to them.
Senior	Person who is 60 years or older, used interchangeably with “older adult”
SF-HSA	Human Services Agency of the City and County of San Francisco
Socially Isolated	Having few social relationships and few people to interact with regularly.
SOGI	Sexual Orientation and Gender Identity; Ordinance No. 159-16 amended the San Francisco Administrative Code to require City departments and contractors that provide health care and social services to seek to collect and analyze data concerning the sexual orientation and gender identity of the clients they serve (Chapter 104, Sections 104.1 through 104.9.)
Unduplicated Consumer (UDC)	An individual who participates in the food assistance program by picking up a bag/box of food at a pantry site or receives one through one of the grantee’s partners and the individual’s participation is reflected in CA-GetCare by the grantee.
Unit of Service (UOS)	One bag/box of food prepared and transported by the grantee for distribution to an eligible consumer.

III. Target Population

The target population is older adults and adults with disabilities living in the City and County of San Francisco. Services shall be designed to engage one or more of the following target populations, which have been identified as demonstrating the greatest economic and social need:

1. Persons with low income
2. Persons who are socially isolated
3. Persons with limited English-speaking proficiency
4. Persons from communities of color
5. Persons who identify as LGBTQ+
6. Persons at risk of institutionalization

IV. Eligibility For Services

1. A resident of San Francisco, and
2. A person who is an older adult or an adult with a disability

V. Location and Time of Services

The grantee will provide a food assistance program in the City and County of San Francisco. The grantee, with approval from DAS, will determine the locations and distribution times for pantry sites.

VI. Description of Services and Program Requirements

1. Grantee will provide a DAS nutrition program that provides supplemental bags/boxes of food to eligible older adults and adults with disabilities. There will be no cost to the eligible participants in exchange for services.
2. Grantee will procure all food necessary to provide the supplemental bags/boxes of food to eligible participants enrolled in the food assistance program, including food that is distributed to program participants via a DAS designated home delivered grocery (HDG) partner.
3. Grantee will develop and maintain food assistance program policies and procedures that are in compliance with and meet the standards set forth in any relevant federal, state and local regulations including the California Retail Food Code (CRFC) and DAS OCP Policy Memoranda.
4. Grantee will follow the food procurement and standards described below.
 - a. All food procured for the food assistance program must be protected from contamination and comply with all applicable federal, state and local regulations related to general food safety requirements.
 - b. The bags/boxes of food must contain a variety of nutrient dense food and beverage choices that align with the most current Dietary Guidelines for Americans (DGA). A healthy dietary pattern as described in the current DGA 2020-2025 includes the following:
 - Vegetables of all types—dark green; red and orange; beans, peas, and lentils; starchy; and other vegetables
 - Fruits, especially whole fruit
 - Grains, at least half of the daily grains are whole grain
 - Dairy, including fat-free or low-fat milk, yogurt, and cheese, and/or lactose-free versions and fortified soy beverages and yogurt as alternatives
 - Protein foods, including lean meats, poultry, and eggs; seafood; beans, peas, and lentils; and nuts, seeds, and soy products
 - c. The bags/boxes shall include the core elements that make up a healthy dietary pattern for adults and limit foods that have high amounts of added sugars, saturated fat, and sodium. The grantee will have written guidelines regarding the contents of the bags/boxes of food and employ practices that support the provision of culturally responsive food for the various target populations served through the food assistance program.
 - d. Each bag or box of food on a weekly distribution schedule will supply enough food for a single person household to prepare at minimum seven (7) meals. The grantee may provide a program participant with a bag/box of food less frequently however the grantee must ensure that the bag/box of food provides enough to prepare one meal per day for the number of days between distributions.
5. Grantee will organize the distribution of supplemental bags/boxes of food to eligible program participants at pantry sites through community partnerships. The grantee will coordinate the distribution of supplemental bags/boxes of food to DAS designated HDG partners and DAS designated community partners. The grantee will provide, at minimum, the number of supplemental bags/boxes of food bags to designated DAS partners as defined in the service objectives section. The distribution of supplemental bags/boxes of

food and the coordination with community partners will include the following requirements:

- a. Recruit community organizations at easily accessible locations throughout the City such as churches, schools, supportive housing sites, and neighborhood centers to host regularly scheduled food pantries at their physical site year-round on a weekly basis, at least forty-eight (48) weeks per year.
 - b. Conduct citywide and neighborhood-targeted outreach to establish food pantry sites in every supervisorial district and in multiple areas/neighborhoods within a district to the extent possible.
 - c. Develop culturally and linguistically competent community partnerships that have the capacity to meet the needs of the consumers.
 - d. Form and maintain agreements (i.e. sub-contracting agreements and/or memorandums of understanding) with the community organizations who will host a pantry site.
 - e. Ensure that pantry sites are accessible to one or more of the target populations and pre-approved by DAS.
 - f. Submit a site chart to DAS for approval at the beginning of each fiscal year identifying the locations of the pantry sites, as well as the days and hours of operation.
 - g. Notify DAS of any changes related to a pantry site that will affect consumers and will submit an updated site chart reflecting those changes to DAS for approval.
 - h. Monitor food pantry sites at least once a year and share the reports with DAS and provide technical support as need to ensure food safety and programmatic compliance.
 - i. Provide food safety training to community partners who host food pantry sites at least annually.
6. Grantee will establish and maintain a consumer intake and annual recertification process that includes the verification of eligibility, a food security screening, and the collection and documentation of consumer demographic information and other required data in CA-GetCare. The grantee's intake and recertification process will ensure program participants have the capacity to utilize and store the supplemental bag/box of food in their home (e.g. refrigeration, provision of non-perishable protein items).
 7. Grantee will provide nutrition education material on a quarterly basis to program participants enrolled in the food assistance program.
 8. Grantee will ensure community based organizations may refer participants who are not ambulatory for Home Delivered Groceries programs.
 9. Grantee will develop and administer an annual consumer satisfaction survey that at minimum captures consumer feedback related to the outcome objectives for the program and on the quality of the services received. DAS will review and approve the annual consumer satisfaction survey. The grantee will share the survey results with DAS OCP by March 15 each grant year or on a mutually agreed upon date between DAS OCP and the grantee. At minimum, the completed number of surveys shall be a sample size of at least twenty five percent (25%) of the unduplicated consumer enrollment at the time the survey is administered.

VII. Service Objectives

Grantee will enroll at minimum the number of unduplicated consumers and provide the units of service detailed in Table A below:

Table A	FY 22-23	FY 23-24	FY 23-24
Number of unduplicated consumers	3600	3600	3600
Annual number of supplemental bags/boxes of food for HDG	185,000	185,000	185,000
Annual number of supplemental bags/boxes of food for pantry sites	125,000	125,000	125,000
Total Annual number of supplemental bags/boxes of food	310,000	310,000	310,000

VIII. Outcome Objectives

1. Consumers rate the quality of the food they receive as excellent or good. Target: 85%
2. Consumers feel less worried about getting enough food to meet their needs. Target 85%
3. Consumers report increased consumption of fruits, vegetables, and/or whole grains. Target: 75%.
4. Consumers report feeling feel safe and welcomed by program staff. Target 75%

Based on a consumer survey and a sample size of at least twenty five (25%) of the unduplicated consumer enrollment at the time the survey is administered.

IX. Reporting and Other Requirements

1. Grantee will enroll eligible consumers annually into the program funded through this grant agreement by entering the consumer data obtained from consumers using the DAS approved intake questions, which includes the food security screening, into the CA-GetCare database in accordance to DAS OCP policy memorandum.
2. Grantee will enter into the CA-GetCare Service Unit section all Service Objectives by the 5th working day of the month for the preceding month.
3. Grantee will enter monthly reports and metrics into the CARBON database system by the 15th of the following month that includes all Service Objectives in Section VII.
3. Grantee will enter the annual outcome objective metrics identified in Section VIII of the Appendix A in the CARBON database by the 15th of the month following the end of the program year.
4. Grantee shall issue a fiscal closeout report at the end of the fiscal year. The report is due to SF-HSA no later than July 31 each grant year. This report must be submitted in the CARBON system.
5. Grantee shall develop and deliver bi-annual summary reports of SOGI data collected in the year as requested by SF-HSA, DAS, and OCP. The due dates for submitting the bi-annual summary reports are July 10 and January 10.
6. Grantee shall develop and deliver ad hoc reports as requested by SF-HSA, DAS and OCP.
7. Grantee program staff will complete the California Department of Aging (CDA) Security Awareness Training on an annual basis. The grantee will maintain evidence

- of staff completion of this training.
8. Grantee shall be compliant with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) privacy and security rules to the extent applicable.
 9. Grantee will develop a grievance policy consistent with DAS OCP policy memorandum.
 10. Grantee will ensure that DAS funding information is reflected on its websites and publications providing information about DAS funded food assistance program in accordance to DAS OCP policy memorandum no. 47.
 11. Grantee will assure that services delivered are consistent with professional standards for this service.
 12. Grantee will arrange for the availability of food to participants during a major disaster where feasible and appropriate.
 13. Pursuant to California Department of Aging Requirement, grantor reserves the right to reduce funding available for this contract in the event that actual costs are below funding levels initially budgeted for the delivery of services.
 14. Through the Older Americans Act Area Plan development process, the City of San Francisco identifies “Focal Points” which are designed to help older adults connect to services throughout the City. These Focal Points are:

Designated Community Focal Points		
Name	Address	Phone
Western Addition Senior Center	1390 1/2 Turk St, San Francisco, 94115	415-921-7805
Bayview Senior Connections	5600 3rd St, San Francisco, 94124	415-647-5353
OMI Senior Center (CCCYO)	65 Beverly St, San Francisco, 94132	415-335-5558
Richmond Senior Center (GGSS)	6221 Geary Blvd, San Francisco, 94121	415-404-2938
30th Street Senior Center (On Lok)	225 30th St, San Francisco, 94131	415-550-2221
Openhouse	1800 Market St, San Francisco, 94102	415-347-8509
SF Senior Center (SFSC)	481 O’Farrell St, San Francisco, 94102	415-202-2983
Aquatic Park Senior Center (SFSC)	890 Beach St, San Francisco, 94109	415-202-2983
South Sunset Senior Center (SHE)	2601 40th Ave , San Francisco, 94116	415-566-2845
Self-Help for the Elderly	601 Jackson St, San Francisco, 94133	415-677-7585
Geen Mun Activity Center (SHE)	777 Stockton St, San Francisco, 94108	415-438-9804
Toolworks	25 Kearny St, San Francisco, 94108	415-733-0990
DAS Benefits and Resources Hub	2 Gough St, San Francisco, 94103	415-355-6700

15. For assistance with reporting requirements or submission of reports, contact:

Tiffany Kearney,
 Lead Nutritionist & Program Analyst
 DAS OCP
 Tiffany.Kearney@sfgov.org

and

Annyse Acevedo,
 Senior Contract Manager,

HSA OCM
Annyse.Acevedo@sfgov.org

X. Monitoring Activities

1. Nutrition Program Monitoring: Program monitoring will include review of compliance to specific program standards or requirements; client eligibility and targeted mandates, back up documentation for the units of service and all reporting, and progress of service and outcome objectives; how participant records are collected and maintained; reporting performance including monthly service unit reports on CA-GetCare, maintenance of service unit logs; agency and organization standards, which include current organizational chart, evidence of provision of training to staff and HDG volunteers regarding the Elder Abuse Reporting; evidence of provision of the California Department of Aging (CDA) Security Awareness training to staff and HDG volunteers ; program operation, which includes a review of a written policies and procedures manual of all DAS OCP-funded programs, written project income policies if applicable, grievance procedure posted in the center/office, and also given to the consumers who are homebound, hours of operation are current according to the site chart; a board of directors list and whether services are provided appropriately according to Sections VI and VII, the log of service units which are based on the hours of scheduled activities; sign-in sheets of consumers who participated in each activity; documentation that shows reported units of service are based on scheduled activities at the site, not activities that are always available at the facility such as cards or pool; translation and social services are based on staff hours.
2. Fiscal Compliance and Contract Monitoring: Fiscal monitoring will include review of the Grantee's organizational budget, general ledger, quarterly balance sheet, cost allocation procedures and plan, State and Federal tax forms, audited financial statement, fiscal policy manual, supporting documentation for selected invoices, cash receipts and disbursement journals. The compliance monitoring will include review of the Personnel Manual, Emergency Operations Plan, Compliance with the Americans with Disabilities Act, subcontracts, MOUs, the current board roster and selected board minutes for compliance with the Sunshine Ordinance.

	A	B	C	D	E
1	Appendix B, Page				1
2	Document Date:				6/8/2022
3	HUMAN SERVICES AGENCY CONTRACT BUDGET SUMMARY				
4	BY PROGRAM				
5	Contractor's Name			Contract Term	
6	San Francisco-Marín Food Bank			July 1, 2022 - June 30, 2025	
7	(Check One) New <input checked="" type="checkbox"/> Renewal <input type="checkbox"/> Modification <input type="checkbox"/>				
8	If modification, Effective Date of Mod.		No. of Mod.		
9	Program: Food Assistance Program (FAP)				
10	Budget Reference Page No.(s)				
11	Annual #Bags of Food Contracted - HDG	185,000	185,000	185,000	555,000
12	Annual #Bags of Food Contracted - Pantry	125,000	125,000	125,000	375,000
13	Annual #Bags of Food Contracted - Total	310,000	310,000	310,000	930,000
14	Program Term	7/1/22-6/30/23	7/1/23-6/30/24	7/1/24-6/30/25	Total
15	HSA Expenditures				
16	Salaries & Benefits	\$628,741	\$628,741	\$628,741	\$1,886,222
17	Operating Expense	\$1,803,640	\$1,803,640	\$1,803,640	\$5,410,920
18	Subtotal	\$2,432,381	\$2,432,381	\$2,432,381	\$7,297,142
19	Indirect Percentage (%)	7%	7%	7%	7%
20	Indirect Cost (Line 16 X Line 15)	\$175,194	\$175,194	\$175,194	\$525,583
21	Capital Expenditure	\$0	\$0	\$0	\$0
22	Total Expenditures	\$2,607,575	\$2,607,575	\$2,607,575	\$7,822,725
23	HSA Revenues				
24	General Fund - Annual Bags	\$2,424,922	\$2,424,922	\$2,424,922	\$7,274,766
25	General Fund - pass thru/pantry support	\$182,653	\$182,653	\$182,653	\$547,959
26					
27					
28					
29					
30					
31					
32	TOTAL HSA REVENUES	\$2,607,575	\$2,607,575	\$2,607,575	\$7,822,725
33	PER BAG COST, HSA-DAAS	\$ 7.82	\$ 7.82	\$ 7.82	\$ 7.82
34	Non-HSA Expenses				
35					
36					
37	Volunteer Support (25,000 hrs. @ \$17.34/hr.)	\$433,500	\$433,500	\$433,500	\$1,300,500
38	Donated Food (18 lbs./bag @ \$1.74/lb.)	\$9,709,200	\$9,709,200	\$9,709,200	\$29,127,600
39	Unreimbursed Amount for Contracted Bags	\$282,100	\$282,100	\$282,100	\$846,300
40					
41	Total Non-HSA Expenses	\$10,424,800	\$10,424,800	\$10,424,800	\$31,274,400
42	Non-HSA Revenues				
43					
44	Volunteer Support (25,000 hrs. @ \$17.34/hr.)	\$433,500	\$433,500	\$433,500	\$1,300,500
45	Donated Food (18 lbs./bag @ \$1.74/lb.)	\$9,709,200	\$9,709,200	\$9,709,200	\$29,127,600
46	Unreimbursed Amount for Contracted Bags	\$282,100	\$282,100	\$282,100	\$846,300
47					
48	Total Non-HSA Revenues	\$10,424,800	\$10,424,800	\$10,424,800	\$31,274,400
49					
51	Prepared by: Michael Braude	Telephone No.: 628-272-8542		Date:7/19/22	
52	HSA-CO Review Signature: _____				
53	HSA #1				10/25/2016

	A	B	C	D	E	F	G	H	I	J	K
1											Appendix B, Page
2											Document Date: 6/8/2022
3											
4	Program: Food Assistance Progra										
5	(Same as Line 9 on HSA #1)										
6											
7	Operating Expense Detail										
8											
9											
10											
11											
12	<u>Expenditure Category</u>			TERM	<u>7/1/22-6/30/23</u>		<u>7/1/23-6/30/24</u>		<u>7/1/24-6/30/25</u>		TOTAL
13	Rental of Property				\$0		\$0		\$0		\$ -
14	Utilities(Elec, Water, Gas, Phone, Scavenger)				\$25,106		\$25,106		\$25,106		\$ 75,318
15	Office Supplies, Postage				\$12,310		\$12,310		\$12,310		\$ 36,930
16	Building Maintenance Supplies and Repair				\$16,389		\$16,389		\$16,389		\$ 49,166
17	Printing and Reproduction				\$1,337		\$1,337		\$1,337		\$ 4,012
18	Insurance				\$11,999		\$11,999		\$11,999		\$ 35,998
19	Staff Training				\$1,779		\$1,779		\$1,779		\$ 5,336
20	Staff Travel-(Local & Out of Town)				\$760		\$760		\$760		\$ 2,280
21	Rental of Equipment				\$22,559		\$22,559		\$22,559		\$ 67,677
22	CONSULTANT/SUBCONTRACTOR DESCRIPTIVE TITLE										
23	RNC Pass-Thru (16,000 bags)				\$119,176		\$119,176		\$119,176		\$ 357,528
24	GFS Pass-Thru (50,400 bags)				\$63,477		\$63,477		\$63,477		\$ 190,431
25											
26											
27											
28	OTHER										
29	Food Purchase				\$1,283,993		\$1,283,993		\$1,283,993		\$ 3,851,980
30	Food Storage and Distribution				\$26,366		\$26,366		\$26,366		\$ 79,098
31	Equipment/Transportation				\$162,196		\$162,196		\$162,196		\$ 486,589
32	Occupancy				\$47,630		\$47,630		\$47,630		\$ 142,889
33	Program Support				\$5,713		\$5,713		\$5,713		\$ 17,139
34	Volunteer Support				\$2,849		\$2,849		\$2,849		\$ 8,548
35											
36	TOTAL OPERATING EXPENSE				\$1,803,640		\$1,803,640		\$1,803,640		\$5,410,920
37											
38	HSA #3										10/25/2016