City and County of San Francisco



London Breed, Mayor

Human Services Agency

Department of Human Services Department of Aging and Adult Services Office of Early Care and Education

Trent Rhorer, Executive Director

MEMORANDUM

TO:	HUMAN SERVICES COMMISSION																
THROUGH:	TRENT RHO	RER, EXECUTI	VE DIRECTOR		OFIT) TO												
FROM:		JOAN MILLER, DEPUTY DIRECTOR JOHN TSUTAKAWA, DIRECTOR OF CONTRACTS $\mathcal{J}(\mathcal{L})$															
DATE:	FEBRUARY	13, 2018															
SUBJECT:	GRANT MODIFCATION: A BETTER WAY (NON-PROFIT) TO PROVIDE PEER MENTORING SUPPORT SERVICES																
GRANT TERM:	<u>Current</u> 7/1/18- 6/30/20	<u>Modification</u> 1/1/19- 6/30/20	Revised	<u>Contingency</u>	<u>Total</u>												
GRANT AMOUNT:	\$1,292,268	\$143,289	\$1,435,557	\$143,556	\$1,579,113												
ANNUAL AMOUNT:	<u>FY 18/19</u> \$685,678	<u>FY 19/20</u> \$749,879															
Funding Source	<u>County</u>	State	Federal	<u>Contingency</u>	<u>Total</u>												
FUNDING: PERCENTAGE:	\$229,689 16%	\$588,578 41%	\$617,290 43%	\$143,556	\$1,579,113 100%												

The Department of Human Services (DHS) requests retroactive authorization to modify the grant agreement with A Better Way, Inc. (ABW) for the time period beginning January 1, 2019 ending on June 30, 2020, in the additional amount of \$143,289 plus a 10% contingency for a revised total amount not to exceed \$1,579,113. The purpose of this grant modification is to provide additional supervision and increase administrative support.

Background

For over 20 years, ABW has served children and families involved in the child welfare and juvenile justice systems. Since 2015, Grantee has provided support services to Family and Children's Services (FCS) and the Juvenile Probation Department (JPD) involved families through its Peer Parent Program. This is a joint program between FCS and JPD with a goal of promoting family reunification, stabilization, and reduction of recidivism.

Services to be Provided

Through this grant modification, the Grantee will hire a Program Supervisor to provide daily supervision and clinical consultations to the Peer Parent Advocates (PPA), as well as day-to-day coordination and administration of the program (all of which are currently responsibilities of the Program Director).

Individualized, quality supervision is particularly important to PPAs. With their own history of trauma; supervision helps build the skills necessary to effectively work with the families and allows PPAs to focus on healing by gaining deeper understanding of their experience with trauma, and finally, supports each other's healing and growth.

The funding will also be used to increase administrative support (from 20% to 50% FTE) with the goal of improving data collection and quality assurance. A lead Parent Advocate position will be created to strengthen their leadership skills while supporting learning and development of their peers. Having a lead PPA position improves staff morale and promotes accountability. This staffing model mirrors that of Grantee's successful Parent Engagement Program in Alameda County.

No change has been made to the list of deliverables detailed in the scope of services under this modification; however, the Department expects to see a higher engagement rate and improved client outcomes due to an increase in the quality of services provides.

Selection

The Grantee was selected through Request for Proposals 644, which was competitively bid in March 2015.

Funding

Funding for this grant is provided by a combination of County General Fund (16%), state funds (41%) and federal funds (43%).

ATTACHMENTS

Appendix B-1 – Calculation of Charges

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34 TOTAL OPERATING EXPENSE 35 36 HSA #3		OTHER Program supervision (Chief Program Officer) Quality assurance Facilities & IT Expenses		Temporary program supervisor Radical Bear (Outcomes Database)		Stipends (incentives)		Child care	Meetings (Including parent cafes)	Telecommunications	Office expense (supplies, postaget, printing, etc)	Occupancy (rent, utilities, R&M)	Expenditure Category			Program Name: SF Peer Parent Program (Same as Line 9 on HSA #1)	
\$186,802		\$9,067 \$19,064 \$30,617		\$32,259 \$5,000		\$2,500	\$16,750	\$500	\$7,000	\$8,000	\$7,645	\$40,400	7/1/18-6/30/19	Current	Operating Expense Detail		
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HSA #1	HSA-CO Review Signature:	Prepared by: Hydeh Ghaffari	Full Time Equivalent (FTE)	Total Other Revenues						Other Revenues	TOTAL HSA REVENUES					Additional Funding	Federal	State	General Fund	HSA Revenues	Total Expenditures	Capital Expenditure	Indirect Cost (Line 16 X Line 15)	Indirect Percentage (%)	Subtotal	Operating Expense	Salaries & Benefits	Expenditures	Program Term	Budget Reference Page No.(s) 2-4	Program: SF Peer Parent Program	n, Effective Dat	(Check One) New Renewal	A Better Way, Inc.	HUMAN SERVICES AGENCY BUDGET SUMMARY BY PROGRAM		A
			7.20						7		\$646,134						\$348,913	\$290,760	\$6,461		\$646,134	\$0	\$73,895	13.0%	\$572,239	\$186,802	\$385,437		7/1/18-6/30/19	Current			Modification >		NCY BUDGET SUM BY PROGRAM		σ
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		HSA #2	TOTAL SALARIES & BENEFITS		FRINGE BENEFIT RATE	IUTALS			Lead Parent Advocate	Parent Advocates (includes vacancy allowance)	Admin Assistant	Program Supervisor	Program Director	POSITION TITLE	·		Program Name: SF Peer Parent Program (Same as Line 9 on HSA #1)	А
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