



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org

MEETING NOTICE/AGENDA

Wednesday June 7, 2023 Regular Meeting 9:30 AM

Watch Live on SFGovTV Channel 78 and www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 416. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Members of the public are encouraged to participate remotely including by providing public comment in real time. Alternatively, if you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, June 5, 2023. Items submitted in writing in advance will be read aloud or otherwise shared with the Commission. Please see the information on the next page for remote meeting access.



London Breed
Mayor

Kelly Dearman
Executive Director



DAS COMMISSIONERS

Martha Knutzen, Commission President

Janet Y. Spears, Commission Vice President

Sascha Bittner, Commissioner

Linda Parker Pennington, Commissioner

Wanda Jung, Commissioner

Nelson Lum, Commissioner

Barbara Sklar, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCHING THE MEETING

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

PUBLIC COMMENT

Members of the public are invited to comment on items before the Commission. With respect to listed agenda items, your opportunity to address the commission will be afforded when the item is reached in the meeting. There is also an agenda item for public comment about items not on the agenda.

In relation to public comment, each member of the public may address the commission for up to **three minutes**.



REMOTE PARTICIPATION

To dial-in to the DAS Commission meeting to listen to the meeting and/or to make public comment remotely, please call **(415) 655-0001**, **Access Code: 2593 280 5359#** and then **#** again and use **Password: 5646**

When providing public comment using the remote option, please:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard **three minutes** to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held in person and virtually to accommodate for remote public comments.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

RAMAYTUSH OHLONE ACKNOWLEDGEMENT

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all



peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Martha Knutzen
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE MAY 3, 2023 MEETING MINUTES **ACTION**
5. DIRECTOR'S REPORT/Presented DAS Deputy Executive Director Kelly Dearman
6. DAS JUNE 2023 EMPLOYEE OF THE MONTH. Executive Director Kelly Dearman and the DAS Commission will honor the entire Collaborative Caregiver Support Team (CCST) at In-Home Supportive Services.
7. ADVISORY COUNCIL REPORT/ President Diane Lawrence
8. JOINT LEGISLATIVE REPORT REPORT/ President Diane Lawrence
9. CASE REPORT/ Dan Gallagher
10. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.



11. OLD BUSINESS:

**12. APPROVAL OF THE CONSENT AGENDA
 FOR ITEM 12A**

ACTION

THIS ITEM CONSTITUTES THE CONSENT AGENDA AND IS CONSIDERED TO BE ROUTINE BY DISABILITY AND AGING SERVICES COMMISSION AND WILL BE ACTED UPON BY A SINGLE VOTE OF THE COMMISSION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A MEMBER OF THE COMMISSION OR THE PUBLIC SO REQUESTS, IN WHICH EVENT THE MATTER WILL BE REMOVED FROM THE CONSENT CALENDAR AND CONSIDERED A SEPARATE ITEM.

A. Consent Agenda

Grantee	Original Amount	Additional Amount	Contingency	Not-to Exceed	Funding Source	Term	Effective Date
Glide Foundation	\$ 146,719	\$ 8,185	\$ 15,490	\$ 170,394	General	7/1/2021-6/30/2025	6/1/2023

*The additional funds are to support a meal rate increase for FY22-23, 23-24, and 24-25.

13. NEW BUSINESS:

ITEMS A THROUGH O ARE ACTION ITEMS AND REQUIRES A VOTE BY THE COMMISSION

- A. Requesting a vote by the Commission to appoint Steffany Dignum to the DAS Advisory Council.
- B. Requesting a vote by the Commission to appoint Commissioner Nelson Lum to the position of Vice President for the DAS Commission.
- C. Requesting a vote by the Commission to appoint Vice President Janet Y. Spears to the position of President of the DAS Commission.
- D. Requesting authorization to modify the existing grant agreement with Asian Pacific Islander Legal Outreach (APILO) for the provision of Elder and Dependent Adult Abuse Prevention Program; for the period of July 1, 2023 through June 30, 2025; in the additional amount of \$300,000 plus a 10%



contingency for a revised total amount not to exceed \$638,252. (Ben Seisdedos will present the item)

- E. Review and approval of the FY23-24 California Department of Aging (CDA) Area Plan Budget, associated contract AP-2324-06, and all subsequent amendments. (Genevieve Herreria will present this item)
- F. Requesting authorization to enter into new grants with multiple providers to provide programs using the Village and the Community Bridge model, for the period of July 1, 2023 through June 30, 2027, in an amount of \$3,205,352 plus a 10% contingency for a total amount not to exceed \$3,525,887. (Melissa McGee will present the item)

		FY 23/24 – FY 26/27 Annual amount	Grant total	Contingency	Not-to- Exceed
Golden Gate Senior Services	Community Bridge model	\$179,096	\$716,384	\$71,638	\$788,022
NEXT Village San Francisco	Village model	\$247,527	\$990,108	\$99,011	\$1,089,119
San Francisco Village	Village model	\$374,715	\$1,498,860	\$149,886	\$1,648,746
Total		\$801,338	\$3,205,352	\$320,535	\$3,525,887

- G. Requesting authorization to enter into a grant with Community Living Campaign for the provision of a Community Connector program; for the period of July 1, 2023 to June 30, 2027, in an amount of \$2,844,484, plus a 10% contingency for a total amount not to exceed \$3,128,932. (Reanna Albert will present the item)
- H. Requesting authorization to enter into a new grant agreement with Self-Help for the Elderly for the provision of Peer Ambassador and Senior Escort Services during the period of July 1, 2023 through June 30, 2027; in the amount of \$3,312,876, plus a 10% contingency for a total amount not to exceed \$3,644,164. (Sara Hofverberg will present the item)
- I. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Residential Care Facilities (RCFE) services in San Francisco; during the period of July 1, 2023 through June 30, 2027, in the amount of \$1,229,948 plus a 10% contingency for a revised total amount not to exceed \$1,352,943. (Sarah Chan will present the item)



Grantee	Service	Total Amount 7/1/23- 6/30/27	10% Contingency	Total Grant Amount 7/1/23- 6/30/27
Kimochi, Inc.	Residential Care Facilities (RCFE) for Elderly	\$448,004	\$44,800	\$492,804
Self-Help for the Elderly	Residential Care Facilities for individuals with Dementia	\$781,944	\$78,195	\$860,139
	Total	\$1,229,948	\$122,995	\$1,352,943

- J. Requesting authorization to enter into grants with Bayview Senior Services and Conard House for the provision of Money Management Services Program; for the period of July 1, 2023 through June 30, 2027; in an amount of \$872,688 plus a 10% contingency for a total amount not to exceed \$959,957. (Melissa McGee will present the item)

Agency	FY23/24	FY24/25	FY25/26	FY26/27	Total Budget	10% Contingency	Total Not to Exceed
Bayview Senior Services	\$132,040	\$132,040	\$132,040	\$132,040	\$528,160	\$52,816	\$580,976
Conard House	\$86,132	\$86,132	\$86,132	\$86,132	\$344,528	\$34,453	\$378,981
TOTAL	\$218,172	\$218,172	\$218,172	\$218,172	\$872,688	\$87,269	\$959,957

- K. Review and approval of California Department of Aging contract OM-2223-06, associated budget, and all subsequent amendments. (Staff: Mike Zaugg will present this item)



- L. Requesting approval of a sole source waiver and authorization to enter into a new sole source grant agreement with Felton Institute for the provision of the Senior Companion Program during the period of July 1, 2023 through June 30, 2028; in the amount of \$496,065 plus a 10% contingency for a total grant amount not to exceed \$545,672. (Erica Maybaum will present this item)
- M. Requesting authorization to enter into a new grant with The ARC San Francisco for the provision of Supportive Employment Services, for the period of July 1, 2023 through June 30, 2027, in an amount of \$467,000, plus a 10% contingency for a total amount not to exceed \$513,700. (Noah Gallo will present the item.)
- N. Review and approval of California Department of Aging's Modernizing Older Californians Act – Nutrition Grant, contract number NM-2324-06, associated budget, and all subsequent amendments. (Tiffany Kearney will present the item)
- O. Requesting authorization to modify existing grant agreements with multiple providers for the provision of SF Connected program, for the period of July 1, 2023 through June 30, 2024, in an additional amount of \$2,428,973 plus a 10% contingency for a revised total amount not to exceed \$8,096,025. (Sarah Chan will present the item)



	Current 01/01/2021 – 06/30/2023	Modification 07/01/2023 – 06/30/2024	Revised 01/01/2021 – 06/30/2024	Contingency	Not-to- Exceed
<u>Digital Literacy Training and Technical Support Services</u>					
Community Living	\$1,367,371	\$675,685	\$2,043,056	\$204,306	\$2,247,362
Community Tech	\$1,081,220	\$530,871	\$1,612,091	\$161,209	\$1,773,300
Conard House	\$446,560	\$188,759	\$635,319	\$63,532	\$698,851
Lighthouse for the Blind	\$166,536	\$64,510	\$231,046	\$23,105	\$254,151
Self-Help for the Elderly	\$563,249	\$303,996	\$867,245	\$86,725	\$953,970
The Arc of San	\$291,780	\$176,004	\$467,784	\$46,778	\$514,562
<u>Technical Support</u>					
Community Living	\$489,259	\$180,162	\$669,421	\$66,942	\$736,363
<u>SF Tech Council</u>					
Community Living	\$525,074	\$308,986	\$834,060	\$83,406	\$917,466
Total	\$4,931,049	\$2,428,973	\$7,360,022	\$736,003	\$8,096,025

14. ANNOUNCEMENTS

15. ADJOURN