



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org

MEETING NOTICE/AGENDA

Wednesday February 7, 2024 Regular Meeting 9:30 AM

Watch Live on SFGovTV Channel 78 and www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 416. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Members of the public are encouraged to participate remotely including by providing public comment in real time. Alternatively, if you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, February 5, 2023. Items submitted in writing in advance will be read aloud or otherwise shared with the Commission. Please see the information on the next page for remote meeting access.



London Breed
Mayor

Kelly Dearman
Executive Director



DAS COMMISSIONERS

Janet Y. Spears, Commission President

Nelson Lum, Commission Vice President

Martha Knutzen, Commissioner

Sascha Bittner, Commissioner

Wanda Jung, Commissioner

Barbara Sklar, Commissioner

Linda Parker Pennington, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCHING THE MEETING

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

PUBLIC COMMENT

Members of the public are invited to comment on items before the Commission. With respect to listed agenda items, your opportunity to address the commission will be afforded when the item is reached in the meeting. There is also an agenda item for public comment about items not on the agenda.

In relation to public comment, each member of the public may address the commission for up to **three minutes**.



REMOTE PARTICIPATION

To dial-in to the DAS Commission meeting to listen to the meeting and/or to make public comment remotely, please call **(415) 655-0001**, **Access Code: 2664 372 1094#** and then **#** again and use **Password: 5646**

When providing public comment using the remote option, please:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard **three minutes** to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held in person and virtually to accommodate for remote public comments.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

RAMAYTUSH OHLONE ACKNOWLEDGEMENT

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their



traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at



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415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Janet Y. Spears
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE January 10, 2024 MEETING MINUTES **ACTION**
5. DIRECTOR'S REPORT/Presented DAS Deputy Executive Director Kelly Dearman
6. DAS FEBRUARY 2024 EMPLOYEE OF THE MONTH. Executive Director Kelly Dearman and the DAS Commission will honor CHRISTINA THIBEAUX who is a Social Worker Specialist in the DAS Collaborative Caregiver Support Team.
7. ADVISORY COUNCIL REPORT/ President Diane Lawrence
8. CASE REPORT/ Dan Gallagher
9. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

10. OLD BUSINESS:



11. NEW BUSINESS:

ITEM A IS AN ACTION ITEM AND REQUIRES A VOTE BY THE COMMISSION

- A. Information Review and approval of the Fiscal Year 2024-25 and 2025-26 DAS Budgets. (Presented by DAS Executive Director Kelly Dearman and HSA Deputy Director of Finance & Administration Dan Kaplan)

ITEMS B THROUGH C ARE INFORMATION ONLY ITEMS AND DOES NOT REQUIRE A VOTE BY THE COMMISSION

- B. PRESENTATION AND REVIEW OF DAS - OFFICE OF COMMUNITY PARTNERSHIPS PROGRAM MEMORANDUM #33: CONSUMER GRIEVANCE PROCESS (Presented by Mike Zaugg) **INFORMATIONAL ONLY**
- C. Fiscal Year (FY) 2023-24 Area Plan Budget Amendment 1. (Presented by Genevieve Herreria) **INFORMATIONAL ONLY**

ITEMS D THROUGH E ARE ACTION ITEMS AND REQUIRES A VOTE BY THE COMMISSION

- D. Requesting a vote by the Commission to appoint Renee Richards to the DAS Advisory Council for a two-year term as a DAS Commission Appointee.
- E. Requesting authorization to modify the existing grant agreements with multiple providers during the period of February 1, 2024 through June 30, 2025, in the additional amount of \$3,521,363 plus a 10% contingency for a revised total amount not to exceed \$26,711,741. (Presented by Tiffany Dang)



	Modification	Revised	Contingency	Not-to-Exceed
Bayview Senior Center - Congregate Nutrition Services for Older Adults	\$1,523,260	\$7,714,548	\$771,455	\$8,486,003
Bayview Senior Center - Congregate Nutrition Services for Adults with Disabilities	\$130,386	\$962,667	\$96,267	\$1,058,934
Centro Latino de San Francisco - Congregate Nutrition Services for Adults with Disabilities	\$90,178	\$954,883	\$95,488	\$1,050,371
Golden Gate Senior Services - Home-Delivered Groceries Services	\$103,674	\$1,149,698	\$114,970	\$1,264,668
Project Open Hand - Congregate Nutrition Services for Adults with Disabilities	\$230,144	\$2,098,445	\$209,845	\$2,308,290
Russian American Community Services - Congregate Nutrition Services for Adults with Disabilities	\$38,762	\$137,141	\$13,714	\$150,855
Self-Help for the Elderly - Home-Delivered Meal Nutrition Services for Older Adults	\$1,249,174	\$10,468,550	\$1,046,855	\$11,515,405
Self-Help for the Elderly - Congregate Nutrition Services at Geneva Community Center	\$155,785	\$797,469	\$79,747	\$877,216
Total	\$3,521,363	\$24,283,401	\$2,428,340	\$26,711,741

12. ANNOUNCEMENTS

13. ADJOURN