



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

P.O. Box 7988
San Francisco, CA
94120-7988
www.SFHSA.org

MEETING NOTICE/AGENDA

Wednesday May 8, 2024 Regular Meeting 9:30 AM

Watch Live on SFGovTV Channel 78 and www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 400. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Members of the public are encouraged to participate remotely including by providing public comment in real time. Alternatively, if you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, May 6, 2023. Items submitted in writing in advance will be read aloud or otherwise shared with the Commission. Please see the information on the next page for remote meeting access.



London Breed
Mayor

Kelly Dearman
Executive Director



DAS COMMISSIONERS

Janet Y. Spears, Commission President

Nelson Lum, Commission Vice President

Martha Knutzen, Commissioner

Sascha Bittner, Commissioner

Wanda Jung, Commissioner

Barbara Sklar, Commissioner

Linda Parker Pennington, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCHING THE MEETING

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

PUBLIC COMMENT

Members of the public are invited to comment on items before the Commission. With respect to listed agenda items, your opportunity to address the commission will be afforded when the item is reached in the meeting. There is also an agenda item for public comment about items not on the agenda.

In relation to public comment, each member of the public may address the commission for up to **three minutes**.



REMOTE PARTICIPATION

To dial-in to the DAS Commission meeting to listen to the meeting and/or to make public comment remotely, please call **(415) 655-0001**, **Access Code: 2664 229 9075#** and then **#** again and use **Password: 5646**

When providing public comment using the remote option, please:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard **three minutes** to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held in person and virtually to accommodate for remote public comments.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

RAMAYTUSH OHLONE ACKNOWLEDGEMENT

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their



traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>

LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at



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415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Janet Y. Spears
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE April 3, 2024 MEETING MINUTES **ACTION**
5. DIRECTOR'S REPORT/Presented DAS Deputy Executive Director Kelly Dearman
6. DAS MAY 2024 EMPLOYEE OF THE MONTH. Executive Director Kelly Dearman and the DAS Commission will honor Andrew Croce who is a Social Worker in the In-Home Supportive Services Team.
7. ADVISORY COUNCIL REPORT/ President Diane Lawrence
8. CASE REPORT/ Judith Dancer
9. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THE THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

10. OLD BUSINESS:



11. NEW BUSINESS:

ITEM A IS AN INFORMATION ONLY ITEM AND DOES NOT REQUIRES A VOTE BY
THE COMMISSION

- A. Community Living Fund Six (6) Month Report July – December 2023 and Community Living Fund Annual Plan FY2024-25 – INFORMATION ONLY (Presented by Zhiqing Li and Melissa McGee)

ITEMS B THROUGH G ARE ACTION ITEMS THAT REQUIRES A VOTE BY THE
COMMISSION

- B. Requesting authorization to modify the existing grant agreement with Project Open Hand for the provision of home delivered meals and nutrition assessments for adults with disabilities; during the period of July 1, 2024 through June 30, 2025, in the additional amount of \$101,938 plus a 10% contingency for a revised total amount not to exceed \$859,699. (Leah Walton will present the item)
- C. Requesting authorization to enter into a new grant agreement with LightHouse for the Blind and Visually Impaired for the provision of transportation services by way of taxi vouchers; during the period of July 1, 2024 through June 30, 2028; in the amount of \$122,329 plus a 10% contingency for a total amount not to exceed \$134,562. (Dong Liu will present the item)
- D. Requesting approval of CDA AAA-2425-06: Memorandum of Understanding for the Coordination of Older Americans Act Services to Residents of Planning Service Area 06. (Mike Zaugg and Genevieve Herreria will present this item)
- E. Requesting authorization to enter into new grant agreement with Self-Help for the Elderly for the provision of Health Insurance Counseling & Advocacy Program (HICAP) and for Medicare Improvements for Patients and Providers ACT (MIPPA) for HICAP during the period of July 1, 2024 through June 30, 2028; in the amount of \$2,145,367, plus a 10% contingency for a total amount not to exceed \$2,359,903. (Erica Maybaum will present the item)
- F. Requesting authorization to modify the existing grant agreement with Felton Institute for the provision of Employment Navigation and Benefits Support; during the period from July 1, 2024 through June 30, 2026, in the additional amount of \$542,327 plus a 10% contingency for a total amount not to exceed \$1,022,948. (Zhiqing Li will present the item)
- G. Requesting authorization to modify the existing grant agreement with Open Door Legal for the provision of the "Westside Legal Services" program; during the period of July 1, 2024 through June 30, 2026, in the additional amount of



\$887,729 plus a 10% contingency for a revised total amount not to exceed \$1,622,552. (Michael Zaugg will present the item)

- H. Requesting authorization to renew the grant with Southwest Community Corporation for the provision of Food Support for Targeted Neighborhoods; for the period July 1, 2024 to June 30, 2025 in an amount of \$167,375, plus a 10% contingency for a total amount not to exceed \$437,960. (Tiffany Dang will present the item)
- I. Requesting authorization to enter into a grant with Mental Health Association of San Francisco for the provision of support for collecting behaviors, for the period of July 1, 2024, to June 30, 2028, in an amount of \$1,462,791, plus a 10% contingency for a total amount not to exceed \$1,609,070. (Dong Liu will present the item)
- J. Requesting authorization to enter into grants with multiple providers, for the provision of aging and disability resource centers (ADRCs) for the period of July 1, 2024 to June 30, 2026, in an amount of \$3,220,061, plus a 10% contingency for a total amount not to exceed \$3,542,067. (Sara Hofverberg will present the item)

Grantee	FY24/25	FY25/26	Total	10% Contingency	Not to exceed
Bayview Senior Services	\$165,617	\$170,585	\$336,202	\$33,620	\$369,822
Golden Gate Senior Services	\$147,865	\$152,301	\$300,166	\$30,017	\$330,183
Institute on Aging	\$156,020	\$160,701	\$316,721	\$31,672	\$348,393
Mission Neighborhood Centers	\$293,272	\$302,070	\$595,342	\$59,534	\$654,876
On Lok Day Services	\$229,677	\$236,567	\$466,244	\$46,624	\$512,868
Openhouse	\$132,502	\$136,477	\$268,979	\$26,898	\$295,877
Sequoia Living	\$346,555	\$356,952	\$703,507	\$70,351	\$773,858
Toolworks, Inc.	\$114,729	\$118,171	\$232,900	\$23,290	\$256,190
Total	\$1,586,237	\$1,633,824	\$3,220,061	\$322,006	\$3,542,067

12. ANNOUNCEMENTS

13. ADJOURN