



# SAN FRANCISCO HUMAN SERVICES AGENCY

## Human Services Commission

## AGENDA SAN FRANCISCO HUMAN SERVICES COMMISSION Tuesday, March 25, 2025 at 2pm Ronald H. Born Auditorium, First Floor 170 Otis Street, San Francisco, CA 94103

**Scott Kahn**  
President

Commission Secretary Elizabeth LaBarre  
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**James McCray, Jr**  
Vice President

**Sally Coghlan McDonald**

**Darshan Singh**

**Elizabeth LaBarre**  
Commission Secretary

P.O. Box 7988  
San Francisco, CA  
94120-7988

(415) 557-6540

[www.SFHSA.org](http://www.SFHSA.org)

### PUBLIC COMMENT

Members of the public attending will have an opportunity to provide public comment on every item and shall be heard once for up to three minutes. Either the Human Services Commission President or Secretary will indicate when public comment is to occur for each item. Those wishing to speak are asked to submit a public comment card to the Human Services Commission Secretary. Public comment cards are located on the table by the auditorium entrance.

### DISABILITY ACCESS

- The first floor of the Ronald H. Born Auditorium is wheelchair accessible.
- The commission meeting is accessible remotely as a disability accommodation. There are 2 remote options: online using Webex (includes closed captions) and phone call.

1. To access the meeting virtually via **Webex**<sup>1</sup> click on this link:  
<https://sfpublic.webex.com/sfpublic/j.php?MTID=mee9cf1d024328acdfd6587b28751330d>

You may be directed to the meeting without needing a password. Sometimes, meeting attendees are asked to enter the webinar number, which for the March meeting is **2664 204 9106**, and the webinar password **2025HSC**.

2. To attend the meeting using a telephone, **dial (415) 655-0001** then enter access code **2664 204 9106** when prompted.

If you experience access issues while trying to join the meeting remotely, please **text (415) 535-2386**. The Human Services Commission Secretary will attempt to assist, when possible, during the meeting.



City and County  
of San Francisco

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<sup>1</sup> Instructions on how to join Webex webinars: <https://help.webex.com/en-us/article/8l0y08/Join-a-webinar>



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- The closest accessible BART Station is at 16th and Mission Streets. Accessible MUNI Lines are the 14-Mission, 49-Mission/Van Ness, and 9-San Bruno. All the MUNI Metro Lines are accessible. Accessible curbside parking has been designated at points on the 100 block of Otis Street.
- To make a request to be given an accommodation due to a disability, including auxiliary aids or services, sign language interpreters, or to obtain meeting materials in alternative format, please contact the Human Services Commission Secretary at least two business days before the meeting to help ensure availability.
- To accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City accommodate these individuals.

#### POLICY ON AUDIO RECORDING OF COMMISSION MEETINGS

Under the San Francisco Sunshine Ordinance, all Human Services Commission meetings are audio recorded in digital form. Audio recordings of open sessions are available for public access no later than 10 days after the commission meeting by contacting the Human Services Commission Secretary.

#### TRANSLATION SERVICES

Interpreters for languages other than English are available on request. Please contact the Commission Secretary at least two business days before a meeting.

#### RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

The San Francisco Human Services Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the



Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at (415) 554-7724; Fax (415) 554-7854; e-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance may be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at [www.sf.gov](http://www.sf.gov).

#### LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct Code Section 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the San Francisco Ethics Commission at 25 Van Ness Avenue, Suite 220, SF 94102; (415) 252-3100; FAX (415) 252-3112; and web site [www.sfethics.org](http://www.sfethics.org).

#### EXPLANATORY DOCUMENTS RELATED TO AGENDA ITEMS

Copies of explanatory documents are available through the Human Services Commission Secretary during normal business hours. They can be emailed, faxed or mailed to you upon request. They are also available on the Human Services Commission website:

<https://www.sfhsa.org/about/commissions-committees/human-services-commission>

#### IN COMPLIANCE WITH SENATE BILL 343'S AGENDA NOTICE REQUIREMENT

If any materials related to an item on this agenda have been distributed to the Human Services Commission after distribution of the agenda packet, those materials are available for public inspection at 170 Otis Street, 8<sup>th</sup> Floor.

Item #	Description		Presenter
I.	Call meeting to order		Vice President McCray
II.	Roll call		Commission Secretary
III.	Adoption of agenda		Vice President McCray
IV.	Adoption of the February 11, 2025 special meeting minutes		Vice President McCray
V.	The Executive Director's report:	A. State and City legislation and budget reports B. Family & Children's Services C. Economic Support and Self-Sufficiency Services D. Administration and other issues	Trent Rhorer
VI.	Presentation of the March 2025 Employee of the Month Award <b>ANNE GOMEZ, Senior Business Analyst, IT Digital Services</b>		Vice President McCray



Item #	Description	Presenter
VII.	<p>Consent Calendar – Submitted for a single vote without discussion unless a Commissioner so requests in which event the matter to be discussed shall be removed from the consent calendar and considered as a separate item:</p> <p>A. Requesting ratification of actions taken by the Executive Director since the February 11, 2024 Special Meeting in accordance with Commission authorization of March 25, 2025:</p> <ol style="list-style-type: none"><li>1. Submission of request to encumber funds in the total amount of \$7,483,532 for purchase of services or supplies and contingency amounts.</li><li>2. Submission of 5 temporary positions for possible use in order to fill positions on a temporary basis made during the period 2/8/25 to 3/19/25.</li><li>3. Submission of 4 temporary appointments for possible use in order to fill positions on a temporary basis made during the period 2/8/25 to 3/19/25.</li></ol>	Vice President McCray
VIII.	<p>COMMISSION BUSINESS – ACTION ITEMS</p> <p>A. Requesting adoption of resolution proclaiming April 2025 as CHILD ABUSE PREVENTION MONTH.</p> <p>B. Requesting authorization to enter into a new grant agreement with GLIDE FOUNDATION for the provision of the Free Meals Program; for the period of July 1, 2025 through June 30, 2029; in the amount of \$12,832,588 plus a 10% contingency for a total grant amount not to exceed \$14,115,847.</p> <p>C. Requesting authorization to enter into a new contract agreement with the CPS HR CONSULTING for the provision of Executive Leadership Training for HSA Staff; for the period of April 1, 2025 through June 30, 2028; in the amount of \$75,750 plus a 10% contingency for a total contract amount not to exceed \$83,325.</p>	<p>Vice President McCray</p> <p>Joan Miller and Jenny Pearlman</p> <p>Cathy Huang</p> <p>Rosa Ortiz</p>



Item #	Description	Presenter
	D. Requesting authorization to enter into a new governmental agreement with the STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION for the provision of vocational rehabilitation services to HSA clients with disabilities, including clients of CAAP, CalWORKs, and CalFresh; for the period of July 1, 2025 through June 30, 2028; in the amount of \$171,849 plus a 10% contingency for a total amount not to exceed \$189,034.	Ken Ho
	E. Requesting authorization to enter into a new contract agreement with CELL-ED for the provision of Mobile Learning Platform and Support; for the period of July 1, 2025 through June 30, 2029; in the amount of \$198,000 plus a 10% contingency for a total contract amount not to exceed \$217,800.	Ken Ho
	F. Requesting authorization to modify the existing grant agreement with URBAN Y SERVICES (a Branch of the YMCA of SF) for the provision of the Parent Partner Program; for the period of March 1, 2025 through June 30, 2028; in the additional amount of \$2,772,679 plus a 10% contingency for a total grant amount not to exceed \$5,017,656.	Vladlena Gulchin
	G. Requesting authorization to modify the existing contract agreement with SAFE & SOUND for the provision of FCS County Self-Assessment Services; for the period of March 1, 2025 through June 30, 2025; in the additional amount of \$42,059 plus a 10% contingency for a revised total contract amount not to exceed \$166,621.	Denard Ingram
IX.	GENERAL PUBLIC COMMENT – On any matter within the subject matter jurisdiction of the Human Services Commission.	Vice President McCray
X.	ADJOURNMENT.	Vice President McCray

Posted: March 21, 2025