

DIGNITY FUND OVERSIGHT AND ADVISORY COMMITTEE

March 17, 2025; 3:00 p.m. to 5:00 p.m.

1650 Mission Street, 5th floor,

Golden Gate Conference Room

Public attendance via Teams

Minutes Draft

Members Present: Chair Vince Crisostomo, Vice-Chair Jennifer Walsh, Allen Cooper, Diane Lawrence, Marcy Adelman, Martha Knutzen, Ramona Davies, Wanda Jung

Excused: None.

Welcome and Call to Order: Chair Vince Crisostomo called the meeting to order at 3:01 pm.

Roll Call: Cindy Kauffman called roll.

Approval of the Agenda: Members approved the OAC meeting agenda for March 17, 2025.

- Request that Service Providers Working Group (SPWG) present after 2026 DF CNA Updates

General Public Comment: None.

Approval of the Minutes: Members approved the OAC meeting minutes for February 24, 2025.

2026 DF Community Needs Assessment Updates:

Adithi Vellore from the HSA Planning Unit presented an overview of the Community Needs Assessment (CNA) which included key components, project approach, and project timeline. Adithi also shared updated process for the CNA based on feedback and lessons learned from the previous CNA. See attached slides for more information.

Discussion:

The CNA will hire 2 consultants, one for community research and the other for survey design. The procurement process is an informal bidding process. The bids will be evaluated and scored by 3 panelists.

Last cycle, the CNA had 2,200 survey participants, this year it is projected to be 2,500. OAC Members mentioned ideas for outreach such as newsletters and collaborating with staff of residential buildings and organizations (e.g. SROs and HOAs). Additionally, the process requires consultants to have an outreach plan that collaborates with DAS. Adithi will ask the Communications department about the media package for outreach and will update the Committee.

Lastly, OAC discussed data reporting. OAC expressed the importance of having TGNC (Transgender and Gender Nonconforming), SOGI (Sexual Orientation Gender Identity) and BIPOC (Black, Indigenous, People of Color) data represented in the CNA. Focus groups will be used to hear deeper insights from specific groups. DAS will incorporate OAC feedback in identifying the focus groups.

Service Providers Working Group:

After hearing the updates on the CNA process, SPWG supports the CNA strategy and recognizes the Department's expertise with data analytics and interpretation. Additionally, SPWG will submit panelist suggestions for the evaluation and scoring stage of the bidding process. Lastly, SPWG will try to provide feedback during the project's timeline.

Questions: None.

Public Comment: None.

Announcement: None.

Meeting adjourned at 4:33 pm

Next meeting: May 19, 2025, 3:00 pm