



SAN FRANCISCO HUMAN SERVICES AGENCY
**Department of Disability
and Aging Services**

MEETING NOTICE/AGENDA

**Wednesday June 4, 2025
Regular Meeting 9:30 AM**

Watch Live on SFGovTV Channel 78 and www.sfgovtv.org

For Public Comment instructions, please see below.

This meeting will be held in person at City Hall, 1 Dr. Carlton Goodlett Place, Room 416. Members of the public may attend the meeting to observe and provide public comment at the physical meeting location listed above or online at SFGovTV Channel 78 and www.sfgovtv.org. Instructions for providing remote public comment are below.

Daniel Lurie
Mayor

Kelly Dearman
Executive Director, DAS

Members of the public are encouraged to participate remotely, including by providing public comment in real time. Alternatively, if you want to ensure your comment on any item on the agenda is received by the Commission in advance of the meeting, please send an email to the Commission Secretary, Ravi Durbeej, at Ravi.Durbeej@sfgov.org by 5pm on Monday, June 2, 2025. Items submitted in writing in advance will be read aloud or otherwise shared with the Commission. Please see the information on the next page for remote meeting access.





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DAS COMMISSIONERS

Janet Y. Spears, Commission President

Nelson Lum, Commission Vice President

Martha Knutzen, Commissioner

Sascha Bittner, Commissioner

Wanda Jung, Commissioner

Barbara Sklar, Commissioner

Linda Parker Pennington, Commissioner

DAS Executive Director

Kelly Dearman

DAS Commission Secretary

Ravi Durbeej

WATCHING THE MEETING

WATCH LIVE ON SFGOVTV: www.sfgovtv.org / Channel 78

PUBLIC COMMENT

Members of the public are invited to comment on items before the Commission. With respect to listed agenda items, your opportunity to address the commission will be afforded when the item is reached in the meeting. There is also an agenda item for public comment about items not on the agenda.

In relation to public comment, each member of the public may address the commission for up to **three minutes**.



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REMOTE PARTICIPATION

To dial-in to the DAS Commission meeting to listen to the meeting and/or to make public comment remotely, please call **(415) 655-0001, Access Code: 2660 816 9934#** and then **#** again and use **Password: 5646**

When providing public comment using the remote option, please:

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you. Once in the conference, please press *3 to enter the question queue.

You will hear a notification when your line is unmuted.

Pressing *3 again will remove you from the question queue.

The caller will have the standard **three minutes** to provide comment.

ACCESSIBLE MEETING POLICY

The San Francisco Department of Disability and Aging Services Commission meeting will be held in person and virtually to accommodate for remote public comments.

To obtain a disability-related accommodation, including auxiliary aids or services, or to obtain meeting materials in alternative format, please contact Ravi Durbeej at Ravi.Durbeej@sfgov.org. Providing at least 72 hours' notice will help to ensure availability. Written reports or background materials for calendar items are available online at www.sfhhsa.org/das. Public comment will be taken on each item before or during consideration of the item.

Wheelchair-accessible entrances are located on Van Ness Avenue and Grove Street. Please note the wheelchair lift at the Goodlett Place/Polk Street entrance is temporarily not available. After multiple repairs that were followed by additional breakdowns, the wheelchair lift at the Goodlett/Polk entrance is being replaced for improved operation and reliability. We anticipate having a functioning lift after the completion of construction in May 2025. There are elevators and accessible restrooms located on every floor.



RAMAYTUSH OHLONE ACKNOWLEDGEMENT

“The San Francisco HSA/DAS Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.”

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government’s duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the city and County exist to conduct the people business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people’s review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Adele Destro by mail to Interim Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone at 415.554.7724; by fax at 415.554.7854; or by email at soft@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San

Francisco Administrative Code on the Internet, <http://www.sfgov.org/sunshine/>



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LOBBYIST REGISTRATION AND REPORTING REQUIREMENTS

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [S.F. Campaign and Governmental Conduct Code section 2.100 et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 415.581.2300; fax: 415.581.2317; 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102-6027 or the web site: sfgov.org/ethics



ORDER OF BUSINESS

1. CALL TO ORDER/President Janet Y. Spears
2. ROLL CALL/Ravi Durbeej
3. COMMUNICATIONS/Ravi Durbeej
4. APPROVAL OF THE May 7, 2025 MEETING MINUTES **ACTION**
5. DIRECTOR'S REPORT/Presented DAS Executive Director Kelly Dearman
6. THE DAS JUNE 2025 EMPLOYEE OF THE MONTH Award to LiHong (June) Li who is a Social Worker on the DAS IHSS Team
7. ADVISORY COUNCIL & TACC REPORT/ President Allen Cooper
8. CASE REPORT/ Fiona Hinze
9. GENERAL PUBLIC COMMENT

AT THIS TIME MEMBERS OF THE PUBLIC MAY ADDRESS THE COMMISSION ON ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE COMMISSION THAT ARE NOT ON THIS MEETING AGENDA. WITH RESPECT TO AGENDA ITEMS, YOUR OPPORTUNITY TO ADDRESS THE COMMISSION WILL BE AFFORDED WHEN THE ITEM IS REACHED IN THE MEETING. EACH MEMBER OF THE PUBLIC MAY ADDRESS THE COMMISSION FOR UP TO THREE MINUTES. THE BROWN ACT FORBIDS THE COMMISSION FROM TAKING ACTION OR DISCUSSING ANY ITEMS NOT APPEARING ON THE POSTED AGENDA, INCLUDING THOSE ITEMS RAISED AT PUBLIC COMMENT.

10. OLD BUSINESS:
11. NEW BUSINESS:



ITEM A IS AN INFORMATION ONLY ITEM THAT DOES NOT REQUIRES A VOTE BY THE
COMMISSION

- A. Community Living Fund Six-Month Report (July – December 2024) and
Community Living Fund Annual Plan (FY2025-26) – INFORMATION ONLY
(Presented by Zhiqing Li)

ITEMS B THROUGH H ARE ACTION ITEMS THAT REQUIRES A VOTE BY THE COMMISSION

- B. Requesting authorization to modify the existing grant agreement with Kimochi, Inc. for the provision of the Case Management program; during the period from July 1, 2025 through June 30, 2027, in the additional amount of \$200,132 plus a 10% contingency for a revised total grant amount not to exceed \$1,035,829. (Erica Maybaum will present the item)
- C. Requesting authorization to enter into a new grant agreement with Community Living Campaign for the provision of Transportation Access Program for the period of July 1, 2025 to June 30, 2029, in the amount of \$396,048 plus a 10% contingency for a revised total amount not to exceed \$435,653. (Katherine Lauerman will present the item)
- D. Requesting authorization to enter into a new grant agreement with Openhouse for the provision of Cultural Humility Training In Service To LGBTQ+ Older Adults And Younger Adults With Disabilities; during the period of July 1, 2025 through June 30, 2029; in the amount of \$297,884 plus a 10% contingency for a total amount not to exceed of \$327,672. (Sara Hofverberg will present the item).
- E. Requesting authorization to enter into new grant agreement with Self-Help for the Elderly for the provision of Support at Home for the period of July 1, 2025 through June 30, 2029, in the amount of \$7,368,784 plus a 10% contingency for a total amount not to exceed \$8,105,662. (Rosemarie Tocchini will present the item).
- F. Requesting authorization to enter into new contract agreements with Clarity Social Research Group for the provision of the 2026 Dignity Fund Community Needs Assessment – Community Survey & Community Facilitation; during the period of June 1, 2025 through March 31, 2026, in the not to exceed amount of \$198,000. (Paulo Salta will present the item)



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Service	Term	Not to Exceed
Community Survey	6/1/25-3/31/26	\$99,000
Community Facilitation	6/1/25-3/31/26	\$99,000
Total		\$198,000

- G. Requesting authorization to modify the existing grant agreements with Homerise for the provision of the RAD Supportive Services programs; during the period from July 1, 2025 through June 30, 2026, in the additional amount of \$171,911 plus a 10% contingency, for a revised total amount not to exceed \$378,204. (Rosemarie Tochinni will present the item)

Program Name	FY24-25 Current	FY25-26 New	Revised Total	Contingency	Not to Exceed
1750 McAllister - RAD Supportive Services	\$85,468	\$85,468	\$170,936	\$17,094	\$188,030
666 Ellis - RAD Supportive Services	\$86,443	\$86,443	\$172,886	\$17,289	\$190,175
Total	\$171,911	\$171,911	\$343,822	\$34,382	\$378,204

- H. Requesting authorization to enter into new grant agreements with multiple providers for the provision of Nutrition Services for Older Adults and Adults with Disabilities for the period of July 1, 2025 through June 30, 2029, in the amount of \$99,307,999 plus a 10% contingency for a total amount not to exceed \$109,238,798. (Tiffany Kearney will present the item).



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Agency	Annual amount for FY 25/29	Grant amount	Contingency	Not to Exceed
Bayview Senior Services- Congregate Nutrition Services for Odler Adults	\$1,266,276	\$4,465,104	\$446,510	\$4,911,614
Centro Latino de San Francisco- Congregate Nutrition Services for Odler Adults	\$950,446	\$3,801,784	\$380,178	\$4,181,962
Episcopal Community Services of San Francisco- Congregate Nutrition Services for Odler Adults	\$114,795	\$459,180	\$45,918	\$505,098
Glide- Congregate Nutrition Services for Odler Adults	\$367,594	\$1,470,376	\$147,037	\$1,617,413



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Kimochi- Congregate Nutrition Services for Odler Adults	\$633,876	\$2,535,504	\$253,550	\$2,789,054
Project Open Hand-(lunch)- Congregate Nutrition Services for Odler Adults	\$1,584,152	\$4,836,608	\$483,660	\$5,320,269
Project Open Hand-(breakfast)- Congregate Nutrition Services for Odler Adults	\$164,339	\$657,356	\$65,735	\$723,092
Russian American Community Services- Congregate Nutrition Services for Odler Adults	\$345,873	\$1,383,492	\$138,349	\$1,521,841
Bayview Senior Services- Congregate Nutrition Services for Adults with Disabilities	\$199,590	\$798,360	\$79,836	\$878,196



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Centro Latino de San Francisco- Congregate Nutrition Services for Adults with Disabilities	\$326,138	\$1,304,552	\$130,455	\$1,435,007
Episcopal Community Services of San Francisco- Congregate Nutrition Services for Adults with Disabilities	\$14,537	\$58,148	\$5,814	\$63,963
Project Open Hand- Congregate Nutrition Services for Adults with Disabilities	\$310,094	\$1,240,376	\$124,037	\$1,364,414
Bayview Senior Services-To-Go Nutrition Services for Older Adults	\$805,096	\$3,220,384	\$322,038	\$3,542,422



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Centro Latino de San Francisco- To-Go Nutrition Services for Older Adults	\$148,989	\$595,956	\$59,595	\$655,552
Episcopal Community Services of San Francisco- To-Go Nutrition Services for Older Adults	\$481,146	\$1,924,584	\$192,458	\$2,117,042
Project Open Hand (lunch) To-Go Nutrition Services for Older Adults -	\$1,027,182	\$4,108,728	\$410,872	\$4,519,601
Project Open Hand (breakfast)- To-Go Nutrition Services for Older Adults	\$173,772	\$695,088	\$69,508	764,597



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Russian American Community- To- Go Nutrition Services for Older Adults	\$191,460	\$765,840	\$76,584	\$842,424
Bayview Senior Services-To-Go Meal Nutrition Services for Adults with Disabilities	\$105,945	\$423,780	\$42,378	\$466,158
Centro Latino de San Francisco- To-Go Meal Nutrition Services for Adults with Disabilities	\$63,023	\$252,092	\$25,209	\$277,301



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Episcopal Community Services of San Francisco- To-Go Meal Nutrition Services for Adults with Disabilities	\$168,143	\$672,572	\$67,257	\$739,829
Project Open Hand- To-Go Meal Nutrition Services for Adults with Disabilities	\$261,444	\$1,045,776	\$104,577	\$1,150,354
Russian American Community- To- Go Meal Nutrition Services for Adults with Disabilities	\$39,527	\$158,108	\$15,810	\$173,919



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Centro Latino de San Francisco- Home-Delivered Meal (HDEM) Nutrition Service for Older Adults	\$450,271	\$1,801,084	\$180,108	1,981,192
Kimochi- Home-Delivered Meal (HDEM) Nutrition Service for Older Adults	\$557,676	\$2,230,704	\$223,070	\$2,453,774
Meals on Wheels San Francisco- Home-Delivered Meal (HDEM) Nutrition Service for Older Adults	\$8,438,008	\$33,752,032	\$3,375,203	\$37,127,235



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Russian Community Services- Home- Delivered Meal (HDEM) Nutrition Service for Older Adults	\$614,500	\$2,458,000	\$245,800	\$2,703,800
Self-Help for the Elderly- Home- Delivered Meal (HDEM) Nutrition Service for Older Adults	\$3,152,567	\$12,610,268	\$1,261,027	\$13,871,295
Meals on Wheels San Francisco- Home-Delivered Meal (HDM) Nutrition Services for Adults with Disabilities	\$1,467,724	\$5,870,896	\$587,089	\$6,457,986



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Project Open Hand- Home- Delivered Meal (HDM) Nutrition Services for Adults with Disabilities	\$724,257	\$2,897,028	\$289,702	\$3,186,731
Meals on Wheels San Francisco- Citywide Emergency Home-Delivered Meal Services for Older Adults and Adult with Disabilities	\$203,560	\$814,239	\$81,424	\$895,663
	\$25,352,000	\$99,307,999	\$9,930,788	\$109,238,798

12. ANNOUNCEMENTS

13. ADJOURN